

Argosy University/Schaumburg (Chicago Northwest)

Academic Catalog Addendum 2004–2005



Effective September 1, 2004–August 31, 2005



Table of Contents

Section One

Accreditation and Programs	
Institutional Accreditation	3
State Licensing	3
Programmatic Accreditation	3
Argosy University/Schaumburg Programs	3

The Illinois School of Professional Psychology

Section Two

Master of Arts in Clinical Psychology Program	
Program Overview	6
Admissions Requirements	6
Enrollment Requirements	7
Graduation Requirements	8
Program Requirements	8
Recommended Course Sequence for the Master of Arts in Clinical Psychology Program	12
Recommended Course Sequence for Counseling Licensure	13
Application to the Doctor of Psychology in Clinical Psychology Program from the Master of Arts in Clinical Psychology Program	14
Course/Credit Transfer Policies	15

Section Three

Master of Arts in Professional Counseling Program	
Program Overview	16
Admissions Requirements	17
Enrollment Requirements	17
Graduation Requirements	18
Program Requirements	18
Recommended Course Sequence for the Master of Arts in Professional Counseling Program	20
Application to the Doctoral Programs from the Master of Arts in Professional Counseling	21
Course/Credit Transfer Policies	22

Section Four

Doctor of Education in Counseling Psychology Program	
Program Overview	23
Admissions Requirements	23
Enrollment Requirements	23
Graduation Requirements	24
Program Requirements	24
Recommended Course Sequence for the Doctor of Education in Counseling Psychology Program	26
Course/Credit Transfer Policies	26

Section Five

Doctor of Psychology in Clinical Psychology Program	
Program Overview	27
Clinical Training Overview	27
Admissions Requirements	27
Enrollment Requirements	29
Graduation Requirements	30
Program Requirements	30
Recommended Course Sequence for the Doctor of Psychology in Clinical Psychology Program— Five-Year Curriculum (Standard Program)	40
Completing the Doctor of Psychology in Clinical Psychology Program in Four Years (Accelerated Program)	41
Application to the Doctor of Psychology in Clinical Psychology Program from the Master of Arts in Clinical Psychology Program ...	42
Applying for Admission to the Doctor of Psychology in Clinical Psychology Program	43
Qualifying for the Master of Arts in Clinical Psychology Degree as a Doctor of Psychology in Clinical Psychology Student	43
Course/Credit Transfer Policies	43

Appendix I

Schedule of Tuition and Fees	45
------------------------------------	----

Appendix II

Faculty Descriptions	47
----------------------------	----

Accreditation and Programs

ARGOSY UNIVERSITY/SCHAUMBURG (CHICAGO NORTHWEST)

1000 North Plaza Drive
Suite 100
Schaumburg, IL 60173
1.847.290.7400 1.866.290.2777
FAX: 1.847.598.6191
www.argosyu.edu

INSTITUTIONAL ACCREDITATION

Argosy University is accredited by the Higher Learning Commission and is a member of the North Central Association (NCA) (30 North LaSalle Street, Suite 2400, Chicago, IL 60602, 1.312.263.0456, www.ncahlc.org).

STATE LICENSING

Argosy University/Schaumburg (Chicago Northwest) is authorized by the Illinois Board of Higher Education (431 East Adams, Second Floor, Springfield, IL 62701, 1.217.782.2551).

PROGRAMMATIC ACCREDITATION

The Doctor of Psychology in Clinical Psychology Program at Argosy University/Schaumburg (Chicago Northwest) is accredited by the Committee on Accreditation of the American Psychological Association (APA) (750 First Street, N.E., Washington, D.C. 20002-4242, 1.202.336.5510).

ARGOSY UNIVERSITY/SCHAUMBURG (CHICAGO NORTHWEST) PROGRAMS The College of Business and Information Technology

Bachelor of Science (B.S.)

- Business Administration (Degree Completion Program)

May choose an optional concentration in:

Information Technology

- Organizational Management
(Degree Completion Program)

Master of Business Administration (M.B.A.)

- Business Administration

Must choose one of three concentrations:

International Business

Leadership

Marketing

Doctor of Business Administration (D.B.A.)

- Information Systems
- International Business
- Management
- Marketing

The College of Education and Human Development

Master of Arts in Education (M.A.Ed.)

- Curriculum & Instruction
- Educational Leadership
Education Specialist (Ed.S.)
- Curriculum & Instruction (with a concentration in K–12 Education)
- Educational Leadership

Doctor of Education (Ed.D.)

- Curriculum & Instruction
Must choose a concentration in either:
Higher Education
K–12 Education
- Educational Leadership
Must choose a concentration in either:
Higher Education Administration
K–12 Education

The Illinois School of Professional Psychology

Bachelor of Arts (B.A.)

- Psychology (Degree Completion Program)
May choose an optional concentration in:
Organizational Psychology
Master of Arts (M.A.)

- Clinical Psychology
- Professional Counseling
Doctor of Education (Ed.D.)

- Counseling Psychology
May choose an optional concentration in:
Counselor Education and Supervision

- Organizational Leadership
Doctor of Psychology (Psy.D.)

- Clinical Psychology
May choose one of three optional concentrations:
Child & Family Psychology
Diversity & Multicultural Psychology
Forensic Psychology
Health and Medical Psychology

ARGOSY UNIVERSITY/SCHAUMBURG
(CHICAGO NORTHWEST)

The Illinois School of Professional Psychology

Master of Arts in Clinical Psychology Program

PROGRAM OVERVIEW

The Master of Arts (M.A.) in Clinical Psychology Program has been designed to educate and train students to enter a professional career as M.A. level practitioners. The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) provides for its master's students an educational program with all the necessary theoretical and clinical elements that will allow them to be effective members of a mental health team. The program introduces students to basic clinical skills that integrate individual and group theoretical foundations of applied psychology into appropriate client interaction and intervention skills.

In addition, the program offers excellent preparation for those considering application to the Doctor of Psychology in Clinical Psychology Program.

Eligibility for Licensure

Graduates of the M.A. in Clinical Psychology Program may wish to pursue licensure in Illinois as a Licensed Clinical Professional Counselor (LCPC). With the addition of one or two Counseling courses, the program curriculum includes courses in each area of study required by the department of professional regulation for master's-level licensure in Illinois. In order to qualify for the LCPC examination, graduates of the M.A. in Clinical Psychology Program must complete two years of supervised clinical work after receiving the M.A. degree. For more information and application materials to apply for licensure in the state of Illinois, see the Department of Professional Regulation website at www.dpr.state.il.us.

Master's-level licensure varies from state to state, and so students interested in pursuing licensure in states other than Illinois should contact their state's department of professional regulation for information. The American Counseling Association frequently publishes

information on professional issues of importance to professional counselors, including licensure, on their webpage: www.counseling.org.

ADMISSIONS REQUIREMENTS

The application process for admission into the M.A. in Clinical Psychology Program requires the submission of materials that will enable the Admissions Department to verify the applicant's academic qualifications to enroll in the M.A. in Clinical Psychology Program. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective master's-level clinician, material is also required which will help to determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate effectively.

Individuals interested in applying for entry into the M.A. in Clinical Psychology Program must submit the following materials:

- Completed Application for Admission Form
- Application fee (non-refundable)
- Personal statement with a self-appraisal of qualifications for the profession.
- Updated résumé
- Three completed Applicant Recommendation Forms
- Official transcripts from all post-secondary schools attended

Following the applicant's personal interview, all admissions materials, including the interviewer's summary of the interview, are forwarded to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) Admissions Committee. The committee reviews applicants in the order the files are received and makes decisions based on evaluation of each appli-

cant's academic ability and potential for developing clinical skills. The Admissions Department will notify all applicants of the Admissions Committee's decision as soon as the decision has been made. Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. This deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Applicants must have graduated with a baccalaureate from a regionally accredited institution or an appropriately certified foreign institution.

Applicants are expected to have a minimum GPA of 3.0 on a 4.0 scale, or the equivalent, for the following:

- Cumulative coursework
- Junior/Senior coursework
- Course work in psychology

Prerequisites for Admission

Applicants should have completed the five undergraduate courses, or their equivalent: a course in abnormal psychology or psychopathology; a course in general or introductory psychology; a course in personality theories; a course in statistics or research methods; and a course in psychological assessment or tests and measures.

Students who have not completed these courses prior to admission must complete them before the beginning of the second semester of the student's first academic year. These courses provide a foundation for the clinical psychology doctoral curriculum, and in certain areas offer perspectives and information that complement those of the clinical program.

The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) offers non-credit courses in most of the above subject areas, which are available to first year students periodically during the academic year. Courses in psychological testing require completion of the Tests and Measures course either before or concurrent with enrollment in the first testing course.

Application Deadlines

All admission materials for the Master of Arts in Clinical Psychology program must be submitted by the following dates:

Application Deadlines for Fall Admission

January 15	Deadline for early notification of admission for the Fall Semester
May 15	Final deadline

Application Deadline for Spring Admission

October 15	Final deadline
------------	----------------

Based on availability, applications will be accepted and reviewed after the stated deadlines.

Deferral Policy

An applicant admitted to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest), who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may apply for a deferral of admission for up to one year from the semester for which he or she was admitted. Deferrals are not automatic. A student who wishes to request a deferral should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter.

ENROLLMENT REQUIREMENTS

Students have the option to maintain a full-time or part-time course load. Students are encouraged to register for a minimum of 6 credit hours each trimester. The most effective way of achieving the program's objectives is to take the theoretical and practical courses over a two or three year period in the order recommended by the faculty.

Satisfactory Academic Progress

Students must make satisfactory progress towards a degree by maintaining a grade point average of 3.0 on a scale of 4.0. All students must complete the program within five years after entry into the program. Clinical students must take the Master's Therapy Practicum no later than the third year after entry into

the program. Students who receive a grade below “B-” in a core course must retake the course during the next academic year or sooner. Students who have grades lower than “B-” in doctoral program core courses and are subsequently accepted into the Clinical doctoral program will be required to retake those courses.

Students who entered the M.A. in Clinical Psychology Program in Fall 1996 or later are required to complete the semester equivalent of 48 credit hours (42 credit hours of courses and 6 credit hours of practicum and practicum seminar). The minimum amount of work that a student must complete each year following matriculation to successfully complete the program appears below:

Credit Hour Requirements for Satisfactory Academic Progress	
End of Year One	10 credit hours
End of Year Two	20 credit hours
End of Year Three	30 credit hours (including practicum and practicum seminar)
End of Year Four	40 credit hours
End of Year Five	48 credit hours

GRADUATION REQUIREMENTS

To be eligible for graduation, students must meet the following requirements:

- 48 credit hours which must be successfully completed by the end of the fifth year of matriculation.
 - The total hours must include:
 - 48 credit hours of required courses (includes practicum seminar credit hours)
 - Semesters of Professionalization Group
 - 6 credit hours (generally one academic year) of practicum and practicum seminar.
- Successful completion of the Clinical Competency Examination (CCEs).
- Successful passing of the master’s Comprehensive Exam.
- Obtaining a grade point average of at least 3.0 on a scale of 4.0.
- Submission of Petition to Graduate.

PROGRAM REQUIREMENTS

Undergraduate Foundation Courses

If a student has not completed all the foundation courses required by the Master of Arts in Clinical Psychology Program prior to enrolling at Argosy University/Schaumburg (Chicago Northwest), the student is responsible for completing these courses prior to the beginning of the student’s second semester of the student’s first academic year of enrollment at the school. Any campus of Argosy University may offer a non-credit course in any of these subject areas or may provide a testing program for students who have mastered these subjects in individual study. The following are the undergraduate foundation courses required: a course in abnormal psychology or psychopathology; a course in general introductory psychology; a course in personality theories; a course in statistics; and a course in psychological assessment or tests and measures.

General Required Courses

The M.A. in Clinical Psychology Program requires the satisfactory completion of 48 semester credit hours distributed as follows:

Assessment Requirements—

Students Are Required to Take the Following

- | | |
|--------|---------------------------------------|
| PP7370 | Cognitive Assessment (3) |
| PP7371 | Objective Personality Assessment (3) |
| PP7372 | Projective Personality Assessment (3) |

Assessment Requirements—9 Credit Hours

Clinical Interventions and Psychotherapy Requirements—

Students Are Required to Take the Following

- | | |
|--------|---|
| PP7340 | Issues in the Assessment and Treatment of Racially and Ethnically Diverse Populations (3) |
| PP8020 | Person-Centered and Experiential Psychotherapy (3) |

Clinical Interventions and Psychotherapy Requirements—6 Credit Hours

Ethics and Professional Conduct Requirements—

Students Are Required to Take the Following

- | | |
|--------|---|
| PP7100 | Professional Issues: Ethics and , Conduct and Law (3) |
| PP7110 | Professionalization Seminar Group I (0) |
| PP7111 | Professionalization Seminar Group II (0) |

Ethics and Professional Conduct Requirements—3 Credit Hours

**Human Development Requirements—
Students Are Required to Take the Following**

PP7020 Child and Adolescent Development (3)

PP8470 Adult Development and Aging (3)

Human Development Requirements—6 Credit Hours

**Psychopathology Requirements—
Students Are Required to Take the Following**

PP7300 Psychopathology I (3)

PP7301 Psychopathology II (3)

Psychopathology Requirements—6 Credit Hours

**Psychotherapy Course Requirements—
Students Are Required to Take 3 of the Following**

PP8010 Cognitive-Behavioral Theory and Therapy (3)

PP8040 Psychoanalytic Theory and Psychotherapy (3)

PP8050 Family and Marital Couples Therapy (3)

PP8650 Assessment and Treatment of Substance Abuse
Disorders (3)

PP8060 Group Psychotherapy (3)

Therapy Requirements—9 Credit Hours

**Statistics and Research Methods Requirements—
Students Are Required to Take the Following**

PP7200 Statistics and Research Methods I (3)

Statistics and Research Requirements—3 Credit Hours

**Practicum and Practicum Seminar Requirements—
Students Are Required to Take the Following**

PP6201 Master's Therapy Practicum I and Seminar (3)

PP6202 Master's Therapy Practicum II and Seminar (3)

Practicum and Practicum Seminar Requirements—
6 Credit Hours

Students have the option of substituting two 1.5 credit hour courses for one 3-credit hour course, but must have the approval of the program chair prior to enrollment.

Writing Course Requirements

Students have the option of taking a Professional Writing Course at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest). Faculty may recommend that the student take this course or complete other writing remediation. The course does not count towards the credit hours required for graduation, though students

are encouraged to take it. In certain cases, students may be required to take this course if determined by the Student Affairs Committee.

Petition to Graduate Requirements

The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) holds a commencement ceremony annually, usually in October. All students who desire to graduate, even those who do not intend to participate in the annual commencement ceremonies, must submit the appropriate program completion petition and fees to the Student Services Department. Although commencement is held annually, students who complete program requirements at the conclusion of the Fall Semester may receive diplomas in January.

Practicum and Practicum Seminar Requirements

The goal of the practicum at the master's level is to train students in the application of the knowledge, skills, and attitudes developed by their academic experience. This experience includes the direct observation, interviewing, and treatment of clients. Certain sites also afford some students with the opportunity of limited exposure to psychological testing procedures.

The Clinical Master's Program Therapy Practicum stresses therapeutic intervention. Because there is such a wide range of therapy experience available, students should not expect to experience the total spectrum of therapies during the practicum.

The practicum is the first opportunity provided to students for clinical field training. The practicum provide students with opportunities to work under supervision with a clinical population within a mental health delivery system. The practicum provides an essential part of clinical training and all students are required to participate in the practicum experience. Liability insurance is charged at the time of registration.

The practicum is a required 750 hour training experience that takes place during an academic year, normally beginning in the Fall and concluding at the end of the Spring Semester or Summer I Semester. The practicum is treated as a course and carries 3 credit hours per semester or 6 credit hours for the academic

year. A practicum may not be done in a student's place of employment, nor may any student waive the practicum requirements. Students who come to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) with extensive clinical backgrounds may pursue placement in practicum sites in areas where they have an interest and do not have previous experience.

The M.A. in Clinical Psychology Program practicum is not intended to substitute for Psy.D. in Clinical Psychology Program practicum. Students who intend to apply to enroll in the doctoral program after completing the M.A. in Clinical Psychology Program may not waive doctoral-level practicum on the basis of their master's-level practicum.

Practicum Prerequisites and Requirements

All students who enter the practicum application process must be in good academic standing, have a minimum grade point average of 3.0 on a 4.0 scale and have completed the academic planning which will allow for all the practicum prerequisite courses to be completed prior to the beginning of the practicum. No student may begin a practicum without being in attendance at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) for a minimum of two semesters.

The following courses are practicum prerequisite courses and must be completed and/or waived prior to beginning the practicum:

Practicum Prerequisites—

Students Must Have Completed the Following

PP7020	Child and Adolescent Development (3)
PP7110	Professionalization Seminar Group I (0)
PP7111	Professionalization Seminar Group II (0)
PP7300	Adult Psychopathology I (3)
PP7301	Adult Psychopathology II (3)
PP7370	Cognitive Assessment (3)
PP7371	Objective Personality Assessment I (3)
PP7372	Projective Personality Assessment II (3)
PP8020	Client-Centered Person-Centered and Experiential Psychotherapy (3)
PP8470	Adult Development and Aging (3)

Practicum Prerequisites—24 Credit Hours

The Clinical Training Department and the program chair of the Clinical Psychology Program have the discretion to make decisions on any probationary student who is beyond the first year of attendance. This would include the student activities of both seeking a practicum and attending a practicum.

If a first year student is placed on probation based on Fall Semester grades, the student may not look for a practicum during the Spring Semester. If the student has achieved a satisfactory GPA (3.0 on the 4.0 scale) when the Spring Semester grades are available, the student, at the discretion of the Clinical Training Department and the director of the master's in clinical psychology program, may look for a practicum.

If a first year student who has accepted a practicum is placed on probation after Spring grades are received, the student may not attend the practicum if the GPA is below the minimum requirement after the Summer I grades are received. If the GPA is satisfactory after the Summer I grades are received, the student, at the discretion of the Clinical Training Department and the director of the master's in clinical psychology program, may begin the practicum.

Practicum Seminar

All students enrolled in a practicum must also concurrently enroll in a practicum seminar. The seminar meets weekly throughout the academic year and allows the student to reflect on various practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar varies according to the practicum setting, the focus of the enrolled students, and the professional expertise of the faculty member.

Practicum Evaluation

Evaluation of student progress in clinical field training focuses on three areas: theoretical knowledge base, clinical skills and professional attitudes. A thorough review of site and seminar evaluations is conducted by the Clinical Training Department, and an overall grade of "Credit" or "No Credit" is included in the student's academic record.

Comprehensive Examination

All Master of Arts in Clinical Psychology Program students are required to successfully complete a Comprehensive Examination. The information assessed by the examination covers the courses and material required of students during the two years of study at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest). The Comprehensive Exam is generally held in July at the conclusion of the second year of study. Students must have successfully completed all required coursework, with the exception of practicum and practicum seminars, to be eligible to take the Comprehensive Exam.

Additional information regarding registration, qualification, format, and dates of the exam can be obtained from the Student Services Department or program chair of the M.A. in Clinical Psychology Program.

Students who are unable to pass the comprehensive examination will be allowed to re-take the exam a maximum of two additional times. The exam may be re-taken during the next scheduled administration of the exam. Students will receive information from the director of the M.A. in Clinical Psychology Program

concerning their performance on the examination and assistance from faculty in constructing additional experiences and instruction aimed at enabling them to pass this program requirement.

Clinical Competency Examination (CCE)

At the master's level, the Clinical Competency Examination (CCE) consists of a competency-based evaluation designed to evaluate the student's mastery of basic clinical assessment and therapeutic skills.

Students should be capable of demonstrating clinical competence via the Master's Psychotherapy CCE both conceptually and in application. The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) also expects that students who have learned theoretical and applied concepts in classroom courses will have made use of out-of-class clinical contacts (i.e.,

practicum, practicum seminar group, visiting lecturers) to refine and extend the skills to be evaluated by the CCE. Therefore, passing the seminar and site evaluation do not guarantee a passing grade on the CCE.

Descriptions and Procedures for Successful Completion

Procedures for the Master's Psychotherapy CCE require the student to submit a tape, a transcript, a client assessment and progress report, and a self-critique of a therapy session that the student has conducted with a client. The student will have received supervision on this therapy session from the practicum site supervisor, but this session must not have been submitted for review, supervision or critique at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) or elsewhere prior to submission for satisfying the requirements of the CCE.

The Psychotherapy CCE is graded High Pass/Pass/Pass with Revision/Fail. In the event that a student passes the CCE with revision, the practicum seminar leader will develop a remediation plan with the student. All revisions must be completed within one semester of the original CCE.

In the event that a student fails the examination, she or he must seek remediation, and will be permitted to re-take the examination the Spring Semester of the following year. The Clinical Training Committee, in consultation with the initial examining faculty member, will recommend a program of remediation to address concerns noted in the first CCE. The student's progress in remediation will be taken into account. A student may re-take the CCE one time. A second failure will result in dismissal from the school.

Detailed explanations of these procedures are contained in the Master's Therapy CCE Advisories which are distributed to practicum seminar faculty and students at the beginning of the Fall Semester.

RECOMMENDED COURSE SEQUENCE FOR THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM

Student progress through the program is intended to be sequential. Certain courses are offered to first year students, which provide a theoretical and practical foundation for courses that will follow. In addition, certain advanced courses require the student to have the background of more basic courses or practicum experience in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before a registration for that course can be considered official.

Year One

Fall Semester	Spring Semester	Summer Semester
PP7300 Psychopathology I (3)	PP7301 Psychopathology II (3)	PP7372 Projective Personality Assessment (3)
PP7370 Cognitive Assessment (3)	PP7371 Objective Personality Assessment (3)	PP7020 Child and Adolescent Development (3)
PP8470 Adult Development and Aging (3)	PP8020 Person-Centered and Experiential Psychotherapy (3)	
PP7110 Professionalization Group I (0)	PP7111 Professionalization Group II (0)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP6201 M.A. Therapy Practicum and Seminar (3)	PP6202 M.A. Therapy Practicum and Seminar (3)	Fourth of Four Required Psychotherapy Courses ¹ (3)
PP7200 Statistics and Research Methods I (3)	PP7340 Issues in the Assessment and Treatment of Racially and Ethnically Diverse Populations (3)	Comprehensive Examination (0)
PP7100 Professional Issues: Ethics, Conduct and Law (3) Second of Four Required Psychotherapy Courses (3)	Third of Four Required Psychotherapy Courses (3)	Clinical Competency Examination (0)

¹Students Are Required to Take Three of the Following

PP8010 Cognitive-Behavioral Theory and Therapy (3)
PP8040 Psychoanalytic Theory and Psychotherapy (3)
PP8050 Family and Marital Couples Therapy (3)
PP8060 Group Psychotherapy (3)
PP8650 Assessment and Treatment of Substance Abuse Disorders (3)

RECOMMENDED COURSE SEQUENCE FOR COUNSELOR LICENSURE

Those M.A. in Clinical Psychology Program students who wish to take the required coursework to qualify for Licensed Clinical Professional Counselor (LCPC) will need to adjust their programs as follows:

- Program will require an additional 6 credit hours of courses, for a total of 54 credit hours.
- Select the following courses as the three therapy course choices:
 Group Psychotherapy (PP8060)
 Family and Couples Therapy (PP8050)
 Assessment and Treatment of Substance Abuse Disorders (PP8650)
- Add Lifestyle and Career Development (PC6600)
- Take one additional course, Counseling Theory (PC6000)

Year One

Fall Semester		Spring Semester		Summer Semester	
PP7300	Psychopathology I (3)	PP7301	Psychopathology II (3)	PP7372	Projective Personality Assessment (3)
PP7370	Cognitive Assessment (3)	PP7371	Objective Personality Assessment (3)	PP7020	Child and Adolescent Development (3)
PP8470	Adult Development and Aging (3)	PP8020	Person-Centered and Experiential Psychotherapy (3)	PP8060	Group Psychotherapy (3)
				–or–	
				PP8050	Family and Couples Therapy (3)
PP7110	Professionalization Group I (0)	PP7112	Professionalization Group II (0)		

Year Two

Fall Semester		Spring Semester		Summer Semester	
PP6201	M.A. Therapy Practicum and Seminar (3)	PP6202	M.A. Therapy Practicum II and Seminar (3)	PC6600	Lifestyle and Career Development (3)
PP7100	Professional Issues: Ethics, Conduct and Law (3)		Third of Four Required Psychotherapy Courses ¹ (3)		Fourth of Four Required Psychotherapy Courses ¹ (3)
PP7200	Statistics and Research Methods I (3)	PP7340	Issues in the Assessment and Treatment of Racially and Ethnically Diverse Populations (3)	PP8060	Group Psychotherapy (3)
				–or–	
	Second of Four Required Psychotherapy Courses ¹ (3)	PP6000	Counseling Theory (3)	PP8050	Family and Couples Therapy (3)
					Comprehensive Examination (0)
PP8650	Assessment and Treatment of Substance Abuse Disorders (3)				Competency Evaluation (0)

¹Students Are Required to Take Three of the Following

PP8010	Cognitive-Behavioral Theory and Therapy (3)
PP8040	Psychoanalytic Theory and Psychotherapy (3)
PP8050	Family and Marital Couples Therapy (3)
PP8060	Group Psychotherapy (3)
PP8650	Assessment and Treatment of Substance Abuse Disorders (3)

APPLICATION TO THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM FROM THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM

M.A. in Clinical Psychology students who have completed certain coursework may apply for admission to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) doctoral program. The requirements differ somewhat based on year of entry in the master's program.

- The student must be making satisfactory progress in the master's program.
- The student must have completed 30 credit hours of required coursework in the master's program (ten courses) or be in the process of completing their tenth course. Students who have not completed their tenth course must provide documentation from their current instructors that they are in good standing as of midterm examinations in all current courses.
- The student must have successfully completed the Master's Practicum and Seminar or be in good standing in the first semester of the Master's Practicum and Seminar.
- The student must have a GPA of 3.25 (on a scale of 4.0) or better.

Full-time master's program students generally meet these qualifications at the end of Spring/Summer of their first year and are therefore eligible in the Fall Semester of their second year to apply for admission to the doctoral program in the Fall of the subsequent year. If the student is accepted, matriculation in the doctoral program is conditional on successful completion of all requirements for the master's degree, including the master's Comprehensive Exam, the Master's Practicum, and the Master's Therapy CCE by August 1 of that year.

The deadline for submitting completed applications to the admissions office is October 15. The admissions office processes M.A. program students' applications during the Fall Semester and informs them of the admissions committee decision not later than January 15 of the following year. These students can participate in the practicum application process and begin the Diagnostic Practicum in the Fall of their first year in the doctoral program. The application procedure is:

Admissions Procedures

- The prospective Psy.D. student must meet with the director of the master's in clinical psychology program. The director will review the student's academic record to ascertain eligibility to apply.
- The prospective Psy.D. student must meet with the director of Admissions or one of the assistant directors to discuss the application process.
- The prospective Psy.D. in Clinical Psychology student must inform the Admissions Department in writing of the intention to apply. A new admissions application or payment of a second admissions application fee is not required. However, the admissions office must receive your address, phone number, and social security number, and indications of your standing in current courses.
- The Admissions Department will ask for reports of the student's current status from the Student Services Department and Clinical Training Department, and a letter of recommendation from the student's faculty advisor.
- Prospective students will be informed of admissions committee decisions by letter. All prospective students, regardless of entrance date, must apply in accordance with deadlines established by the Admissions Department.

COURSE/CREDIT TRANSFER POLICIES

Transfer of Courses/Credit into the Master of Arts in Clinical Psychology Program

Like other institutions that offer graduate degrees, the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) does not automatically transfer credit from graduate coursework taken at other institutions. Students who have taken graduate courses elsewhere may petition to have these courses apply toward a transfer of courses in the curriculum.

For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years before the student's entry into the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest), except when students present evidence of ongoing work experience or continuing education in that area, or when students pass a transfer exam for the course.
- The course must have been a graduate level course, taken for graduate level credit at a regionally accredited college or university. In the case of institutions outside the United States, the appropriate state or national accreditation is required.
- Any course submitted towards a transfer of a 3-credit course must have itself carried 3 or more graduate credit hours.
- A student must have earned a grade of "B" or better on any course submitted for a transfer.
- A maximum of six courses (18 credit hours) may be waived towards the M.A. in Clinical Psychology Program.
- The school does not accept any credit earned as military credit, credit by examination, credit by correspondence, credit for life experience, or graduate credit from non-accredited schools.

Any student who desires to submit a course for transfer review should notify the Student Services Department and obtain the appropriate transfer request form. This form should be completed and returned to the Student Services Department. Requests must be made in writing. Transfer requests may be submitted any time during the admissions process until the end of the first year of matriculation. Transfers are not reviewed or officially granted until a student is officially accepted. Transfers are not recorded on the transcript until the student has paid a transfer fee for each approved transfer.

Students petitioning for transfer are requested to provide course descriptions, syllabi, exams, diagnostic test protocols and write-ups. Transfer are normally granted by the faculty if there is an 80% overlap in course content and objectives between the course submitted for transfer and the course as it is offered at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest). Students may obtain the procedures to be observed in submitting transfer requests from the Student Services Department.

Non-Transferable Courses

In each program at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) the requirements to successfully complete certain courses may not be met by transfer of credit based on coursework from other institutions. The following are non-transferable courses in the M.A. in Clinical Psychology Program:

- All practicum and Seminars
- Professionalization Seminar
- Professional Issues: Ethics, Conduct and Law (PP7100)

Master of Arts in Professional Counseling Program

PROGRAM OVERVIEW

The Master of Arts (M.A.) in Professional Counseling Program is designed to provide students with a sound foundation for eventual practice of professional counseling. The program introduces students to basic counseling skills that integrate individual and group theoretical foundations of professional counseling into appropriate client interaction and intervention skills. The program emphasizes the development of attitudes, knowledge, and skills essential in the formation of professional counselors who are committed to the ethical provision of quality services.

The M.A. in Professional Counseling Program is committed to educating and training students to enter a professional career as master's-level counseling practitioners who can function ethically and effectively as skilled professionals with demonstrated knowledge of social and cultural diversity. This goal is achieved through a curriculum designed to integrate basic counseling skills, theoretical foundations of professional counseling, and practicum field experience into appropriate client interaction and intervention skills for utilization in a wide variety of settings with diverse client populations.

Program Formats

Distance Learning Option

In order to offer a more flexible learning experience for our students with multiple life responsibilities, selected courses are offered in an Online format. This format may also be ideal for students who live at a distance from our campus. Students work closely with their faculty advisor to develop the learning format best suited to their needs. Because this is a campus based degree program, no more than forty nine percent of coursework can be taken completely online. For general information, view the Argosy Online website: <http://online.argosyu.edu>.

Online Courses (OL)

These courses are completed entirely online and are Internet based. The “classroom” is accessed with a password and log-in. Inside the online classroom you’ll have access to your course syllabus, assignments, lectures, and discussion threads. Depending on the course and the instructor, you may have the opportunity to participate in group work, real-time discussions, and online quizzes. Each online course has a start and end date. Online courses also have textbooks that can be ordered online—you’ll receive instructions for ordering materials upon registering for a course. The courses are not self-paced; you will have weekly assignments and expectations. However, the courses are very convenient in that you do not have to be sitting behind your computer at any given time to participate, you can log-in at any time of the day. In general, good participation is considered logging in at least three times a week. Before you start your first online course, you’ll be required to participate in an online orientation course that will allow you to get used to the Argosy Online classroom environment and help you determine if online learning is suitable for you. To get a better understanding of what an online course is right now, visit our website and take the demo course available at <http://online.argosyu.edu>.

Blended Courses (BL)

These courses take place partially online and partially face-to-face. They are “blended in their method of instruction to reduce the on-campus time requirement. The experiential and skill portion of blended courses will take place on-campus over condensed weekends (18 hours), while the didactic aspects will be taught online. This unique mix of instructional methodology enriches one’s learning experience.

Face-to-Face Courses (FTF)

These courses take place in the traditional academic setting of an on-campus classroom, with students and professor interacting face-to-face. In the blended format, there is only one course required in a completely FTF setting. There will be options for taking this course including several condensed weekends, or intense week-long formats.

Eligibility for Licensure

Graduates of the M.A. in Professional Counseling Program are eligible to pursue licensure in Illinois as a Licensed Professional Counselor (LPC). Upon completion of educational requirements, two years of post-masters supervised practice is required for licensure as a Licensed Clinical Professional Counselor (LCPC). For more information and application materials please contact the Illinois Department of Professional Regulation, 320 West Washington Street, Springfield, IL 62786, 217.785.0800, or <http://www.dpr.state.il.us/>.

ADMISSIONS REQUIREMENTS

Applicants to the program must submit the following materials to the Admissions Department by the application deadline:

- Completed Application for Admission Form
- Application fee (non-refundable)
- A two- to four-page essay expressing the applicant's personal interest in counseling, career and professional goals, and experience in the field of counseling
- Three completed Applicant Recommendation Forms
- Official transcripts from all post-secondary schools attended.
- Updated résumé
- Personal interview

Classes for new students conveniently begin three times a year, allowing students to enter the program throughout the year. New classes start each Fall (September), Spring (January), and Summer (May). Applications are accepted at any time. Contact the Admissions Department for details concerning entrance times.

The applicant is expected to have all required materials to the Admissions Department by the application deadline. Incomplete applications will not be considered. Prior to the deadline, applicants should check with the Admissions Department concerning the status of their files.

To be considered for admission to the Master of Arts in Professional Counseling Program, the applicant is required to:

- Hold a baccalaureate degree from a regionally accredited institution or appropriately certified foreign institution.
- Present evidence of scholastic ability.
- Demonstrate interest in the areas of counseling.
- Be committed to graduate study.
- Show strong personal character.

The Admissions Department will notify all applicants of the Counseling Admission Committee's decisions. Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

ENROLLMENT REQUIREMENTS

Students in the Program normally enroll in two 3-credit hour classes per semester, but may need to take additional coursework in order to meet program requirements for initial Clinical Training placements. During the first semester, students must also enroll in Professionalization Seminar (PC6010) for an orientation to the profession of counseling, as well as the academic and clinical training aspects of the Program. In preparation for Clinical Training experiences, a second Professionalization Seminar (PC6011) is required in the fourth semester of the Program. As part of the Professionalization Seminars, ongoing weekly didactic contact will be maintained via e-mail throughout the Program.

While on internship/practicum, students may enroll in classes and the internship/practicum each semester, or they may enroll in the internship/practicum alone if they have already completed all other coursework.

Continuous enrollment is a program requirement. Students are required to register for at least part of each semester in order to remain in good standing. Students must request a leave of absence if their personal circumstances prevent them from registering for any given semester. Information is available from the Student Services Department. It should be noted that Leaves are not automatically granted and need to be discussed with the program chair.

Satisfactory Academic Progress

Students must make satisfactory progress towards a degree by maintaining a grade point average (GPA) of 3.0 on a scale of 4.0. Students must complete this program within four years after matriculation. Students who take an approved leave of absence will have four years plus the length of time they were on the approved leave of absence, not to exceed one year, to complete the program.

Students are required to complete 48 semester credit hours. The minimum amount of work that a student must complete each year following matriculation to successfully complete the program appears below:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	12 credit hours
End of Year Two	24 credit hours
End of Year Three	36 credit hours
End of Year Four	48 credit hours

GRADUATION REQUIREMENTS

Students who are admitted into the Counseling Program will be responsible for completing the program requirements that are in effect at the time of their admission. However, the School retains the right to modify these requirements in accordance with the demands of the profession of professional counseling.

To be eligible for graduation, students must meet the following requirements:

- The Program requires students to complete 48 credit hours by the end of the twelfth semester of active registration.
- A grade point average of 3.0 or better on a 4.0 scale.
- Satisfactory performance on the Comprehensive Examination no later than the twelfth semester of enrollment.
- Successful completion of the Counseling Competency Examination.
- A completed Petition to Graduate submitted to Student Services

PROGRAM REQUIREMENTS

The M.A. in Professional Counseling Program requires the satisfactory completion of 48 semester credit hours as listed below.

Core Counseling Curriculum Requirements— Students Are Required to Take the Following

PC6000	Counseling Theory ¹ (3)
PC6005	Maladaptive Behavior and Psychopathology ¹ (3)
PC6010	Professionalization Seminar I ¹ (0)
PC6011	Professionalization Seminar II ¹ (0)
PC6025	Human Development and Learning ¹ (3)
PC6104	Counseling Skills I ¹ (3)
PC6300	Professional and Ethical Issues ¹ (3)
PC6400	Practicum I Seminar (3)
PC6420	Community Mental Health (3)
PC6440	Child and Adolescent Counseling (3)
PC6505	Group Counseling (3)
PC6511	Social and Cultural Foundations (3) (two sections)
PC6521	Research and Evaluation (3)
PC6525	Individual Assessment (3)
PC6600	Lifestyle and Career Development (3)
PC6700	Couple and Family Counseling ¹ (3)
PC6900	Substance Abuse Counseling (3)
PC6415	Internship I and II (0)

Core Counseling Curriculum Requirements—48 Credit Hours

Note: Group Counseling or Couple and Family Counseling may be taken prior to practicum.

¹ Indicates courses required before internship.

Practicum and Internship Requirements

Students should refer to the Counseling *Clinical Training Manual* to review specific requirements for the practicum and internship. The Clinical Training Department provides guidance for the preparation and application process for obtaining training placements. The Clinical Training Department also facilitates documentation related to training placements. These forms are provided in the *Counseling Clinical Training Manual*.

Practicum and Practicum Seminars

See *Counseling Clinical Training Handbook*.

Capstone Examinations

All Master of Arts in Professional Counseling Program students are required to successfully complete a Comprehensive Examination. The information tested by the exam covers the courses and material required of students during the two years of study in the Professional Counseling program. The comprehensive exam is generally held twice a year in June and December at the conclusion of the student's second year of study. Students must have successfully completed all required coursework, with the exception of practicum and internship seminars, to be eligible to take the Comprehensive Exam. Additional information regarding registration, qualification, format, and dates of the exam can be obtained from the Student Services Department or program chair of the M.A. in Professional Counseling Program.

Students who are unable to pass the Comprehensive Examination will be allowed to re-take the exam a maximum of two additional times. The exam may be re-taken during the next scheduled administration of the exam. Students will receive information from the program chair concerning their performance on the examination and assistance from faculty in constructing additional experiences and instruction aimed at enabling them to pass this program requirement.

Counseling Competency Examination (CCE)

At the master's level, the Counseling Competency Examination (CCE) consists of a competency-based evaluation designed to evaluate the student's mastery of basic clinical assessment and therapeutic skills.

Students should be capable of demonstrating clinical competence via the master's in Professional Counseling CCE both conceptually and in application. The Counseling faculty also expects that students who have learned theoretical and applied concepts in classroom courses will have made use of out-of-class clinical contacts (i.e., practicum, practicum seminar group, visiting lecturers) to refine and extend the skills to be evaluated by the CCE. Therefore, passing the seminar and site evaluation do not guarantee a passing grade on the CCE.

Descriptions and Procedures for Successful Completion

Procedures for the Counseling Competency Examination (CCE) require the student to submit a tape, a transcript, a client assessment and progress report, and a self-critique of a therapy session that the student has conducted with a client. The student will have received supervision on this counseling case from the practicum site supervisor, but the analysis of the specific session submitted for review should reflect the student's own work.

The CCE is graded "High Pass," "Pass," "Pass with Revision," and "Fail." In the event that a student passes the CCE with revision, the practicum seminar leader will develop a remediation plan with the student. All revisions must be completed within one semester of the original CCE.

In the event that a student fails the examination, she or he must seek remediation, and will be permitted to re-take the examination. The Clinical Training Committee, in consultation with the initial examining faculty member, will recommend a program of remediation to address concerns noted in the first CCE. The student's progress in remediation will be taken into account. A student may re-take the CCE one time. A second failure will result in dismissal from the School.

Detailed explanations of the outline to organize the CCE are contained in the CCE Advisories which are distributed to students by the seminar faculty in the Fall Semester.

RECOMMENDED COURSE SEQUENCE FOR THE MASTER OF ARTS IN PROFESSIONAL COUNSELING PROGRAM

Professional Counseling students complete a 48 credit hour minimum course of study that includes two Professionalization Seminars and 6 credit hours of supervised clinical training experience. Students can begin the program at the any of the three semesters. The suggested course sequence can be picked up in the sequence described below. Students entering in the Summer Semester join the pattern of course offerings described below for the Spring Semester entering students.

Fall Start

Year One

Fall Semester	Spring Semester	Summer Semester
PC6010 Professionalization Group I ¹ (0)	PC6025 Human Development and Learning ¹ (3)	PC6420 Community Mental Health (3)
PC6000 Counseling Theory ¹ (3)	PC6700 Couple and Family Counseling ¹ (3)	
PC6104 Counseling Skills ¹ (3) (Only offered on campus)	PC6300 Professional and Ethical Issues Seminar II ¹ (1.5) (Complete 2nd half of seminar with same instructor)	
PC6005 Maladaptive Behavior and Psychopathology ¹ (3)	PC6400 Practicum ¹ (3)	
PC6010 Professional and Ethical Issues Seminar I ¹ (1.5) (Every other week in the evening)		

Year Two

Fall Semester	Spring Semester	Summer Semester
PC6011 Professionalization Group II (0)	PC6440 Child and Adolescent Counseling (3)	PC6600 Lifestyle and Career Development (3)
PC6525 Individual Assessment (3)	PC6511 Social and Cultural Foundations (3) (2 sections)	
PC6900 Substance Abuse Counseling (3)	PC6521 Research and Evaluation (3)	
PC6505 Group Counseling (3) Internship (0)	Internship (0)	

¹ Denotes internship prerequisite. These courses are generally taken in the first year of study and considered a foundation for the other courses. First-year students are encouraged to consult with their advisor before taking courses that are not first-year courses.

Spring Start

Year One

Spring Semester	Summer Semester	Fall Semester
PC6010 Professionalization Group I ¹ (0)	PC6420 Community Mental Health (3)	PC6011 Professionalization Group II (0)
PC6000 Counseling Theory ¹ (3)	PC6300 Professional and Ethical Issues Seminar II (1.5) (Complete 2nd half of seminar with same instructor)	PC6025 Human Development and Learning ¹ (3)
PC6104 Counseling Skills ¹ (3) (Only offered on campus)	PC6410 Practicum (3)	PC6005 Maladaptive Behavior and ¹ (X) Psychopathology ¹ (3)
PC6300 Professional and Ethical Issues Seminar I ¹ (1.5) (Every other week in the evening)		PC6700 Couple and Family Counseling ¹ (3)

Year Two

Spring Semester	Summer Semester	Fall Semester
PC6440 Child and Adolescent Counseling (3)	PC6600 Lifestyle and Career Development (3)	PC6525 Individual Assessment (3)
PC6511 Social and Cultural Foundations (3) [2 sections]		PC6900 Substance Abuse Counseling (3)
PC6521 Research and Evaluation (3)		PC6505 Group Counseling (3)
PC6415 Internship (0)	PC6415 Internship (0)	

¹ Denotes internship prerequisite. These courses are generally taken in the first year of study and considered a foundation for the other courses. First-year students are encouraged to consult with their advisor before taking courses that are not first-year courses.

APPLICATION TO THE DOCTORAL PROGRAMS FROM THE MASTER OF ARTS IN PROFESSIONAL COUNSELING PROGRAM

Students interested in pursuing doctoral studies beyond their M.A. in Professional Counseling Program should refer to the section of the *Argosy University Academic Catalog* describing admissions procedures to the appropriate doctoral program. Professional Counseling students are encouraged to consider the Ed.D. in Counseling Psychology with a concentration in Counselor Education and Supervision as the logical extension of their current curriculum.

Current students interested in pursuing that the Ed.D. in Counseling Psychology Program can apply by completing the following:

- Submit a letter of interest including a description of how the degree will further their professional goals to the Admissions Department.
- Request a letter of recommendation from a faculty member to be submitted directly to the Admissions Department.
- Meet with the program chair for the Counseling Psychology Programs.

The Admissions Department will notify all applicants of the Counseling Psychology Admission Committee's decisions.

COURSE/CREDIT TRANSFER POLICIES

Transfer of Courses/Credit into the M.A. in Professional Counseling Program

Like other institutions that offer graduate degrees, Argosy University/Schaumburg (Chicago Northwest), does not automatically transfer credit from graduate coursework taken at other institutions. Students who have taken graduate courses elsewhere may petition to have these courses apply toward a transfer of courses in the curriculum. Transfers are not reviewed or granted until students have been accepted.

For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years before the student's entry into the program, except when students present evidence of ongoing work experience or continuing education in that area.
- The course must have been a graduate level course, taken for graduate level credit at a regionally accredited college or university. In the case of institutions outside the United States, the appropriate state or national accreditation is required.
- Any course submitted towards a transfer of a 3-credit hour course must have itself carried 3 or more graduate credit hours.
- A student must have earned a grade of "B" or better on any course submitted for a transfer.
- A maximum of five courses (15 credit hours) may be transferred towards the program.
- The school does not accept any credit earned as military credit, credit by examination, credit by correspondence, credit for life experience, or graduate credit from non-accredited schools.

A student who desires to submit a course for transfer review should notify the Student Services Department and obtain the appropriate transfer request form. This form should be completed and returned to the Student Services Department. Only requests made in writing are reviewed.

A request form is required for each course a student submits for review. A fee will be assessed only if the transfer is granted.

Non-Transferable Courses

In each program at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) the requirements to successfully complete certain courses may not be met by transfer of credit based on coursework from other institutions. The following are non-transferable courses in the master's in Professional Counseling Program:

- Professionalization Seminars (PC6010 and PC6011)
- Practicum/internship and their related seminars

Transfer of Credits to the Doctor of Clinical Psychology Program from the Master of Arts in Professional Counseling Program

Certain courses in the Professional Counseling Program may be considered to waive the corresponding courses listed to the doctoral program in Clinical Psychology. Contact the program chair of the M.A. in Professional Counseling Program for more information.

Doctor of Education in Counseling Psychology Program

PROGRAM OVERVIEW

The Doctor of Education (Ed.D.) in Counseling Psychology Program is designed to meet the special requirements of working professionals motivated to develop their knowledge and skills to handle the changing needs of modern organizations. The program is designed to provide working professionals with the opportunity to pursue their personal and professional goals through the completion of a graduate program.

Eligibility for Licensure

This degree does not prepare graduates for licensure. In the counseling field, licensure is generally earned at the masters level. The licensure laws vary from state to state. In Illinois, the license to practice independently is the LCPC or Licensed Clinical Professional Counselor. Practitioners in closely related fields (social work, clinical psychology, marriage and family therapy) also qualify for independent licensure as practitioners. The doctoral curriculum expands upon the general preparation of masters-level practitioners.

ADMISSIONS REQUIREMENTS

- A master's degree from a regionally accredited educational institution, an appropriately certified international educational institution, or a program approved by Argosy University.
- A grade point average of at least 3.25 (on a scale of 4.0) in work leading to the master's degree and in any subsequent graduate study.
- Minimum TOEFL® scores of 213 (computer version) or 550 (paper version) required of applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.

- Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) emphasizes the importance of an applicant having met local licensure/certification requirements as a counselor/mental health care provider. Because the Ed.D. in Counseling Psychology Program does not lead to any credential as a provider of counseling services, the degree is of limited value without having first achieved those credentials at the master's level. In no way, should the doctoral degree be seen as preparation for entry level practice.

The Admissions Department will notify all applicants of the Counseling Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

ENROLLMENT REQUIREMENTS

Students in the program normally enroll in two 3-credit hour classes per semester, but may need to take additional coursework in order to decrease the overall time to complete the required coursework.

Continuous enrollment is a program requirement. Students are required to register for at least part of each semester in order to remain in good standing. Students must request a leave of absence if their personal circumstances prevent them from registering for any given semester. Information is available from the Student Services Department. It should be noted that leaves are not automatically granted and need to be discussed with the program chair.

Satisfactory Academic Progress

Students must make satisfactory progress towards a degree by maintaining a grade point average (GPA) of 3.0 on a scale of 4.0. Students must complete this program within seven years after matriculation.

Students who take an approved leave of absence will have seven years plus the length of time they were on the approved leave of absence, not to exceed one year, to complete the program.

Students are required to complete 60 semester credit hours. The minimum amount of work that a student must complete each year following matriculation to successfully complete the program appears below:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	9 credit hours
End of Year Two	18 credit hours
End of Year Three	27 credit hours
End of Year Four	36 credit hours
End of Year Five	45 credit hours
End of Year Six	54 credit hours
End of Year Seven	60 credit hours

GRADUATION REQUIREMENTS

Satisfactory completion of 60 credit hours beyond the master's degree, including 45 credit hours of coursework and 15 credit hours of dissertation.

- A grade point average of 3.0 or better.
- Satisfactory performance on the Comprehensive Examination.
- Successful completion and defense of the dissertation.
- A completed Petition to Graduate submitted to Student Services.

PROGRAM REQUIREMENTS

The Ed.D. in Counseling Psychology Program requires the satisfactory completion of 60 credit hours distributed as follows:

Core Counseling Curriculum Requirements— Students Are Required to Take the Following

C7444	Multicultural Issues in Counselor Education and Supervision (3)
C7453	Clinical Consultation (3)
C7454	Models of Clinical Supervision (3)
C7458	Diagnosis and Treatment Planning (3)
C7463	Ethics in Counselor Education and Supervision (3)
C7465	Teaching in Higher Education (3)
E7033	Managing Change (3)
R7031	Descriptive Research Methods (3)
R7035	Qualitative Research Methods or additional research course (3)
R7036	Program Evaluation Methods (3) Advanced Skills course (15) Dissertation (15)

Core Counseling Curriculum Requirements—60 Credit Hours

Practicum and Practicum Seminar Requirements

Clinical Training is not a program requirement.

Comprehensive Examination Requirements

As specified in the *Argosy University Academic Catalog*, satisfactory performance on the Comprehensive Examination is a graduation requirement for all doctoral students.

The Comprehensive Examination consists of two parts. The first part is designed to help prepare you for the dissertation process (specifically, the proposal process), while requiring you to integrate and synthesize information that you have gained throughout your degree program at Argosy University. The second part is a question that asks you to reflect on yourself as a practitioner.

In completing the Comprehensive Exam, you will achieve the following:

- Create a roadmap for yourself to plan for and begin to achieve your dissertation goals
- Demonstrate integration and synthesis of your learning throughout the course of your doctoral and preceding educational experiences.

- Demonstrate competency in the areas of academic research, communication, and critical analysis and thinking.

Notes on succeeding in the Comprehensive Exams

- Complete responses to the comprehensive exam will require the integration of theories, research, and literature from prior educational experiences, including the doctoral program at Argosy University.
- All resources must be included and properly cited in your bibliography for each question.
- Carefully edit and revise your comprehensive examination before submitting it.
- Papers are to be completed in accordance with current APA guidelines.
- Three copies of your Comprehensive Examination must be submitted by the due date to the program chair. It is the student's responsibility to ensure proper delivery by the due date.
- Two readers will assess your Comprehensive Examination, and a grade of "Pass" or "Fail" will be given.
- Be prepared for a request for additional revisions from your comprehensive readers.

Comprehensive Examination Requirements

The Comprehensive Exam requires you to submit a mini-proposal for your chosen dissertation topic.

This mini-proposal will consist of the following:

- An introduction, problem statement, research question
- Mini-literature review
- Discussion of your methodology chapter (to include the methodology you plan to utilize, why you have chosen that methodology, and all techniques you plan to employ in effectuating the methodology).

Reflect upon yourself as a practitioner in your chosen field. In this paper, you should discuss how you have grown throughout your doctoral program at Argosy University. You should cite specific authors, literature, and research that have influenced you throughout your doctoral program. Your response to this question should be no longer than eight pages and must include a bibliography.

Dissertation Requirements

The dissertation process at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) can be thought of as having four major components:

- Pre-Dissertator Stage: Formation of the Prospectus, completion of comprehensive examinations, and preliminary Formation of the Dissertation Committee.
- Block I: Final formation of the dissertation committee. Development of the formal proposal (including preparation and approval of introductory chapter; methodology chapter; review of literature, and (if applicable) historical chapter). Defense of the proposal.
- Block II: Conducting the study, gathering data, analysis of data.
- Block III: Preparation of the Results chapter. The Defense of the Dissertation and The Submission of the Dissertation for Binding.

The Prospectus and Formation of the Committee

After the student has completed the required coursework and passed the school's comprehensive examination, the student is ready to begin the dissertation process. In Block I, the first step is to discuss dissertation requirements with the faculty advisor. In that discussion, students should seek guidance about using the *Guide to the Dissertation Process* and how to proceed with the process.

RECOMMENDED COURSE SEQUENCE FOR THE DOCTOR OF EDUCATION IN COUNSELING PSYCHOLOGY PROGRAM

Students in the Ed.D. in Counseling Education students complete a 60 credit hour minimum course of study that includes 15 credit hours of dissertation. Students can begin the dissertation at the completion of their coursework. The suggested course sequence can be picked up at the Spring and Summer Semesters joining the pattern of course offerings described below.

Year One

Fall Semester		Spring Semester		Summer Semester	
C7454	Models of Clinical Supervision (3)	C7463	Ethics in Counselor Education and Supervision (3)	C7444	Multicultural Issues in Counselor Education and Supervision (3)
R7031	Descriptive Research Methods (3)	R7036	Program Evaluation Methods (3)	R7035	Qualitative Research Methods (or additional research course) (3)

Year Two

Fall Semester		Spring Semester		Summer Semester	
C7453	Clinical Consultation (3)	E7033	Managing Change (3)	C7465	Teaching in Higher Education (3)
C7458	Diagnosis and Treatment Planning (3)		Advanced Skills course (3)		Advanced Skills course (3)

Year Three

Fall Semester		Spring Semester		Summer Semester	
3 Advanced Skills courses (9)		Begin Dissertation			

COURSE/CREDIT TRANSFER POLICIES

Transfer of Courses/Credit into the Doctor of Education in Counseling Psychology Program

Like other institutions that offer graduate degrees, Argosy University/Schaumburg (Chicago Northwest), does not automatically transfer credit from graduate coursework taken at other institutions. Students who have taken graduate courses elsewhere may petition to have these courses apply toward a transfer of courses in the curriculum. Transfers are not reviewed or granted until students have been accepted.

For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years before the student's entry into the program, except when students present evidence of ongoing work experience or continuing education in that area.
- The course must have been a doctoral level course, taken for graduate level credit at a regionally

accredited college or university. In the case of institutions outside the United States, the appropriate state or national accreditation is required.

- Any course submitted towards a transfer of a 3-credit hour course must have itself carried 3 or more graduate credit hours.
- A student must have earned a grade of "B" or better on any course submitted for a transfer.
- A maximum of three courses (9 credit hours) may be transferred towards the program.
- The school does not accept any credit earned as military credit, credit by examination, credit by correspondence, credit for life experience, or graduate credit from non-accredited schools.

A student who desires to submit a course for transfer review should notify the Student Services Department and obtain the appropriate transfer request form. This form should be completed and returned to the Student Services Department. Only requests made in writing are reviewed.

Doctor of Psychology in Clinical Psychology Program

PROGRAM OVERVIEW

The Doctor of Psychology (Psy.D) in Clinical Psychology Program has been designed to educate and train students to function effectively as clinical psychologists. To ensure that students are prepared adequately, the curriculum provides for the meaningful integration of theory, training and practice.

The Psy.D. in Clinical Psychology Program at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) emphasizes the development of attitudes, knowledge and skills essential in the formation of professional psychologists who are committed to the ethical provision of quality services. Specific objectives of the program include the following:

- The training of practitioners capable of delivering diagnostic and therapeutic services effectively to diverse populations of clients in need of such treatment;
- The development of mental health practitioners who understand the biological, psychological and sociological bases of human functioning;
- The training of practitioners who are capable of exercising leadership both in the health care delivery system and in the training of mental health professionals;
- The preparation of mental health practitioners capable of expanding the role of psychologists within society;
- The education of psychologists capable of working with other disciplines as part of a professional team.

CLINICAL TRAINING OVERVIEW

Clinical training is the supervised out-of-class contact of students with a clinical population. Through this contact, students apply their theoretical knowledge, implement clinical techniques based on this knowledge, and develop the professional and personal attitudes important to the identity of a professional psychologist. By the end of clinical training, Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) students possess effective assessment and intervention skills, and practice in a highly ethical manner.

During their clinical training, students advance through progressively more challenging levels of training. At each level, a student's progress is assessed in multiple ways by multiple faculty members and field supervisors. In order to advance to the next level of clinical training, the student must pass certain courses, complete practicum and internship, and demonstrate competency in specific clinical tasks.

ADMISSIONS REQUIREMENTS

The application process for admission into the Psy.D. in Clinical Psychology Program requires the submission of material that will enable the Admissions Department to verify the applicant's academic qualifications to enroll in the doctoral program in professional psychology. Because the admissions process also takes into consideration the qualities essential to becoming an effective clinical psychologist, material is also required which will enable the Admissions Committee to make a determination of the individual's personal integrity, maturity, interpersonal skills, and ability to communicate effectively.

Individuals interested in applying for entry into the doctoral program must submit the following materials:

- Completed Application for Admission Form
- Application fee (non-refundable)
- Personal statement with a self-appraisal of qualifications for the profession
- Updated résumé
- Three completed Applicant Recommendation Forms
- Official transcripts from all post-secondary schools attended

After reviewing each applicant's qualifications, the school will notify applicants if they have been invited for a personal interview with a faculty member. Such interviews are frequently scheduled on Interview Day, when applicants have an opportunity to meet with faculty and students, tour the school and address questions to admissions and financial aid staff.

Applicants must have graduated with a baccalaureate or advanced degree from a regionally accredited institution or an appropriately certified foreign institution.

Applicants are expected to have a minimum GPA of 3.25 on a scale of 4.0, or the equivalent, for the following:

- Cumulative coursework
- Junior/senior coursework
- Coursework in psychology
- Highest degree attained

Application Deadlines

All admission materials for the Doctor of Psychology in Clinical Psychology Program must be submitted by the following dates:

Application Deadlines for Fall Admission

January 15	Priority deadline (interviews conducted in February/March; final notification April 1)
May 15	Final deadline (dependent on space availability)

Application Deadline for Spring Admission

October 15	Final deadline (interviews conducted in early November; final notification mid-November)
------------	--

Based on availability, applications will be accepted and reviewed after the stated deadlines.

After the interview, the Admissions Committee meets to review the applicant in order to render a final decision as to the applicant's acceptance into the Psy.D program. The Admissions Department will notify all applicants of the Admissions Committee's decision as soon as the decision has been made. Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. This deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Deferral Policy

An applicant admitted to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may apply for a deferment of admission for up to one year from the semester for which he or she was admitted. Deferments are not automatic. A student who wishes to request a deferment should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter.

Prerequisites for Admission

Applicants should have completed the following five undergraduate courses, or their equivalent: a course in abnormal psychology or psychopathology; a course in general or introductory psychology; a course in personality theories; a course in statistics or research methods; and a course in psychological assessment or tests and measures.

Students who have not completed these courses prior to admission must complete them no later than the beginning of the student's second semester of the first academic year of enrollment. Special transfer requests should be directed to the program director.

These courses provide an academic foundation for the doctoral clinical psychology curriculum, and offer perspectives that complement those of the clinical psychology program.

The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) and Argosy Online offer non-credit courses in most of the above subject areas, which are available to first year students periodically during the academic year.

ENROLLMENT REQUIREMENTS

Students must enroll for a minimum of 6 credit hours each semester except during and after internship.

Doctoral students wishing to be enrolled less than 6 credit hours per semester should meet with Financial Aid and the Clinical Psychology program chair.

No pre-internship doctoral students will be permitted to take less than the equivalent of 3 credit hours per semester except those students who have fewer than 3 credit hours of required coursework to take prior to internship. Students registered for Clinical Research Project are considered half-time.

Satisfactory Academic Progress

Students must make satisfactory progress toward a degree by maintaining a grade point average (GPA) of 3.0 on a scale of 4.0, and completing the program within seven years after matriculation. All coursework and practicum must be completed by the end of the fifth year after matriculation. Students who take an approved leave of absence will have seven years plus the length of time that they were on the approved leave of absence, not to exceed one year, to complete the program.

Students who receive a grade lower than “B-” in a core course must retake the course within the next twelve months and receive a grade of “B-” or better. Students who take a core course required for the Doctor of Psychology in Clinical Psychology Program while enrolled in the Master of Arts in Clinical Psychology Program must retake the course no later than the end of the first twelve months after matriculation into the doctoral program and achieve a

grade of “B-” or better. Core courses in the doctoral program in clinical psychology are designated in a section later in this addendum.

Students are permitted to request an “Incomplete” in courses where all of the requirements for that course have not/will not be met by the end of the semester. Approval of the “Incomplete” is at the discretion of the instructor. However, no student is permitted to request more than four “Incompletes” during their degree. Any student who desires more than four “Incompletes,” regardless of whether all other “Incompletes” have been successfully remediated, will need the written approval of the program chair.

Students must complete a minimum amount of academic work by the end of each year in the program following matriculation to demonstrate satisfactory progress. The incremental maximum time-frame schedule for students in the doctoral program is described below. Students should familiarize themselves with this time-frame to insure that they are meeting the incremental and cumulative maximum time frames for the program.

Students are required to complete 90 credit hours within the incremental maximum timeframe requirements listed below:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	27 credit hours
End of Year Two	58.5 credit hours
End of Year Three	79.5 credit hours
End of Year Four	88.5 credit hours
End of Year Five	90 credit hours (includes Clinical Competency Evaluation and Oral Qualifying Examinations)
End of Year Six	90 credit hours
End of Year Seven	90 credit hours including internship

GRADUATION REQUIREMENTS

To be eligible for graduation, students matriculating Fall 1996 or after must meet the following requirements (other students should consult the program handbook for their year of matriculation):

- 90 credit hours which must be completed by the end of the sixth year of matriculation.
 - The total hours must include:
 - 78 credit hours of required classes (includes practicum seminar and CRP credit hours).
 - 12 credit hours of electives.
 - Two semesters of Professionalization Group.
 - 12 credit hours (two years) of practicum and practicum seminar
 - 3 credit hours of Clinical Research Project.
- Successful completion of the two Clinical Comprehensive Examinations, Psychodiagnostic and Psychotherapy (current Psy.D. students admitted before Fall 2004 may petition for the master's degree upon successful completion of the master's program 48 credit hours and requirements by substituting the Diagnostic Practicum for the Master's Practicum and taking either the Psy.D. Clinical Qualifying Examination or the master's Comprehensive Examination).
- Successful completion of the oral clinical Qualifying Examination (students admitted before Fall 2004).
- Successful completion of the Clinical Research Project (completion required to begin prior to internship).
- Successful completion of a one-year, full-time internship or its equivalent.
- Submission of a Petition to Graduate.

PROGRAM REQUIREMENTS

The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) requires certain undergraduate courses of all students enrolling in a graduate program in clinical psychology. These courses serve as a foundation for courses that will follow. Generally students should have completed successfully the following courses prior to admission: General or Introductory Psychology, Abnormal Psychology, Personality Theories, Statistics or Research Methods, and Tests and Measurements. Students who have not completed these courses prior to admission must complete them before the beginning of the second semester of the student's first academic year. Any special transfers must be approved by the program chair.

In addition, students who register for Personality Assessment I: Objectives (PP7371), Personality Assessment: Projectives and Integrated Battery (PP7372), or Cognitive Assessment (PP7370) must have completed an undergraduate course in Tests and Measurements or be enrolled concurrently in this course. Students enrolling in Statistics and Research I (PP7200) must have the necessary undergraduate background in statistics or Research Methods.

To assist students seeking to fulfill this requirement, the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) campus offers noncredit courses in a number of these subject areas through classroom or Argosy Online Internet-based courses. Lists of availability of foundation courses at other area educational institutions may be found in the Clinical Department.

General Required Courses

The Doctor of Psychology in Clinical Psychology Program requires the satisfactory completion of 90 semester credit hours distributed as follows:

Assessment Requirements—

Students Are Required to Take the Following

- PP7370 Cognitive Assessment and Introduction to Neuropsych Assessment (3)
PP7371 Objective Personality Assessment (3)
PP7372 Projective Personality Assessment (3)
-

Assessment Requirements—9 Credit Hours

Clinical Interventions and Psychotherapy Requirements—

Students Are Required to Take the Following

- PP7340 Assessment and Treatment of Racially and Ethnically Diverse Populations (3)
PP8010 Cognitive-Behavioral Theory and Therapy (3)
PP8020 Person-Centered and Experiential Psychotherapy (3)
PP8040 Psychoanalytic Theory and Psychotherapy (3)
PP8050 Family and Marital Couples Therapy (3)
PP8060 Group Psychotherapy (3)
-

Clinical Interventions and Psychotherapy Requirements—18 Credit Hours

Consultation and Supervision Requirements—

Students Are Required to Take the Following

- PP7350 Consultation and Supervision (3)
-

Consultation and Supervision Requirements—3 Credit Hours

Ethics and Professional Conduct Requirements—

Students Are Required to Take the Following

- PP7100 Professional Issues: Ethics, and Conduct and Law (3)
PP7110 Professionalization Seminar I (0)
PP7111 Professionalization Seminar II (0)
-

Ethics and Professional Conduct Requirements—3 Credit Hours

Human Development Requirements—

Students Are Required to Take the Following

- PP7020 Child and Adolescent Development (3)
PP8470 Adult Development and Aging (3)
-

Human Development Requirements—6 Credit Hours

Psychology Foundations: Basic Science/Psychology Requirements— Students Are Required to Take the Following

- PP7000 History and Systems (3)
PP7040 Cognitive and Affective Basis of Behavior (3)
PP7051 Biological Bases of Behavior (3)
PP7060 Social Basis of Behavior (3)
-

Psychology Foundations: Basic Science/Psychology Requirements—12 Credit Hours

Psychopathology Requirements—

Students Are Required to Take the Following

- PP7300 Psychopathology I (3)
PP7301 Psychopathology II (3)
-

Psychopathology Requirements—6 Credit Hours

Statistics and Research Methods Requirements—

Students Are Required to Take the Following

- PP7200 Statistics and Research Methods I (3)
PP7201 Statistics and Research Methods II (3)
-

Statistics and Research Methods Requirements—6 Credit Hours

Clinical Research Project Requirements—

Students Are Required to Take the Following

- PP8501 Clinical Research Project (3)
-

Clinical Research Project Requirements—3 Credit Hours

Practicum and Practicum Seminar Requirements—

Students Are Required to Take the Following

- PP8201 Diagnostic Practicum I (3)
PP8202 Diagnostic Practicum II (3)
PP8203 Therapy Practicum III
PP8204 Therapy Practicum IV (3)
-

Practicum and Practicum Seminar Requirements—12 Credit Hours

Elective Requirements

12 credit hours of electives are available for advanced general studies or specialization areas. All students will be required to take 1.5 credit hours of coursework that qualify as advanced interventions and 1.5 credit hours of coursework that focus on special populations.

Concentrations and Certificate Programs

Students in the Psy.D. in Clinical Psychology Program have the opportunity to select program concentrations or certificates focused on select populations or problem areas. These concentrations/certificates will include the selection of particular elective courses, choosing relevant practicum and training experiences and focusing their Clinical Research Project (CRP) topic on their chosen concentration/certificate. The selection of a concentration/certificate will allow students to focus their interests in a structured manner and build on the strong skill and competency-based education and training they are receiving in Clinical Psychology. The selection of a program is not required and many students will choose to focus electives, training and scholarship in a more generalist or eclectic fashion or emphasize other areas of interest not formally designated as concentrations. All students are required to take at least one advanced interventions course in one of our core treatment orientations (Cognitive-Behavioral, Psychoanalytic, Person-Centered/Experiential, Child and Family or Group Psychotherapy).

Certificate programs have (in addition to Concentrations) a formal admission and tracking process. Students interested in one of the Certificate programs should contact the Associate program chair for more information.

The areas to be offered in the 2004–2005 academic year include:

Forensic Psychology Concentration— Examples of Courses to be Offered in this Concentration and Certificate Program

Introduction to Forensic Psychology-Criminal
Introduction to Forensic Psychology-Civil
Special Topics: Domestic Violence
Psychology and the Law I
Psychology and the Law II
Assessment and Treatment of Juvenile Offenders
Sex Offender Treatment
Clinical Assessment of Malingering and Deception
Forensic Seminar I (Trauma)

Child and Family Concentration Psychology— Examples of Courses to be Offered in this Concentration

Child and Adolescent Therapy
Advanced Family and Couples Therapy
Special Topics: Advanced Couples Psychotherapy
Special Topics: Specialized Assessment of Childhood and Adolescent Trauma
Special Topics: Assessment of Learning Disabilities in Children and Adolescents
Special Topics: Assessment and Treatment of ADHD

Diversity and Multicultural Psychology— Examples of Courses to be Offered in this Concentration

Special Topics: Advanced Treatment Issues: Racial and Cultural Issues in Practice
Sexual Orientation Diversity in Clinical Practice
Special Topics: Conceptual and Cultural Factors in Cognitive Assessment
Special Topics: Psychology of Men
Psychology of Women
Psychotherapy and Spirituality

Health and Medical Psychology— Examples of Courses to be Offered in this Concentration and Certificate Program

Introduction to Health Psychology I
Introduction to Clinical Hypnosis
Advanced Clinical Hypnosis
Pediatric Neuropsychology
Adult Neuropsychology
Rehabilitation Psychology: Pain Assessment and Treatment

Several other courses are planned for the 2004–2005 academic year and will be announced during the Fall Semester 2004.

New areas of formal concentration may be developed in the future dependent on Student and Programmatic needs and interests.

Retaking Courses

Any required course in which a grade below “B-” is received must be retaken. An elective in which a grade below “B-” is received need not be retaken. A student who receives a grade “F” or “No Credit” in any course must retake the course during the current or next academic year.

Writing Course Requirements

Students have the option of taking a Professional Writing Course at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest). Faculty may recommend that the student take this course. The course does not count towards the credit hours required for graduation, though students are encouraged to take it. In certain cases, students may be required to take this course if determined by the Student Evaluation Committee.

Petition to Graduate Requirements

The Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) campus holds a commencement ceremony annually, usually in October. All students who desire to graduate, even those who do not intend to participate in the annual commencement ceremony, must submit the appropriate forms and fees to the Student Services Department.

Although commencement is held annually, students who complete graduation requirements at other times during the year will be recognized as a graduated student on their transcripts, provided the petition for program completion is submitted. Additionally, students who complete all program requirements after the Fall Semester may receive diplomas in January.

Depending on the licensure requirements of the state in which a student is making application, graduates may begin counting postdoctoral supervision hours toward licensure upon successful defense of their CRP by the CRP chair and committee members, provided that internship and other degree requirements have been met. Requirements for when a student may begin to count post-doctoral hours vary from state to state. Students may not refer to themselves as "Doctor" or use the title of Psy.D. until internship and all program requirements have been completed and a bound copy of the student's CRP has been submitted to the Student Services Department.

Practicum and Practicum Seminar Requirements

The practicum is the first opportunity provided to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) students for clinical field training. Within the series of practicum courses, the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) provides students with the opportunity of working under supervision with a clinical population within a mental health delivery system. The practicum is an essential part of clinical training and all students are required to participate in the practicum experience. Liability insurance is charged at the time of registration for practicum.

Full time students will normally be placed in a Psychodiagnostic Practicum and Seminar during their second year of study and in a Psychotherapy Practicum and Seminar during the following year. For registration purposes, the practicum and seminar are treated like a course. The practicum/seminar carries 3 credit hours per semester and 6 credit hours per academic year. Practicum usually begin in September and conclude in June. Students may be required to take a supplemental practicum. However, many Practicum programs also begin in July or August, and finish in June. For each of the Psychodiagnostic and Psychotherapy Practicum years, the student will be required to spend a minimum of 600 hours in the practicum training experience.

A practicum may not be done in a student's place of employment, nor is any student waived from the practicum requirements. Students who come to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) with extensive clinical backgrounds are placed in practicum sites in areas where they have an interest and do not have previous experience.

Practicum Requirements

All students who enter the practicum application process must be in good academic standing, have a minimum grade point average of 3.0 on a 4.0 scale and have completed the academic planning which will allow for all the practicum prerequisite courses to be completed prior to the beginning of the practicum. No student may begin a practicum without being in attendance at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) for a minimum of two semesters.

To be eligible for a Psychodiagnostic Practicum, a student must have successfully completed or waived the following prerequisite courses:

Psychodiagnostic Practicum Prerequisites— Students Must Have Completed the Following

PP7020	Child and Adolescent Development (3)
PP7110	Professionalization Seminar Group I (0)
PP7111	Professionalization Seminar Group II (0)
PP7300	Psychopathology I (3)
PP7301	Psychopathology II (3)
PP7370	Cognitive Assessment (3)
PP7371	Personality Assessment I: Objective Personality Assessment (3)
PP7372	Personality Assessment II: Projective Personality Assessment (3)
PP8020	Person-Centered and Experiential Psychotherapy (3)
PP8470	Adult Development and Aging (3)

Requirements for the Psychotherapy Practicum include:

- Successful completion of the Psychodiagnostic Practicum and Psychodiagnostic CCE
- Good academic standing

The director of Clinical Training has the discretion to make decisions on any probationary student who is beyond the first year of attendance. This would include both searching for practicum and participating in practicum.

If a first year student is placed on probation based on Fall Semester grades, the student may not look for a practicum during the Spring Semester. If the student has achieved a GPA of 3.0 when the Spring grades are available, the student may, at the discretion of the director of Clinical Training, search for a practicum.

Types of Practicum

Psychodiagnostic Practicum

Psychodiagnostic Practicum emphasizes the clinical observation and diagnostic interviewing and psychological testing of clients. Time is allocated to direct diagnostic contact, seminars, and supervision.

Psychotherapy Practicum

Psychotherapy Practicum emphasizes some aspect of therapeutic intervention. Time is allocated to direct therapeutic contact, seminars, and supervision.

Advanced Practicum

Advanced Practicum is an elective training opportunity for students to gain further experience in psychological assessment, psychotherapy or other interventions, such as bio-feedback, eye movement desensitization response (EMDR), neuropsychological assessment, etc.

Practicum Seminar

All students enrolled in a practicum will be concurrently enrolled in a practicum seminar. The seminar meets weekly throughout the academic year and allows the student to reflect on practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar varies according to the practicum setting and focus of the enrolled students and the professional expertise of the faculty member.

Practicum Evaluation

The goal of the practicum is to foster the training of competent clinicians capable of providing basic and effective assessment and therapeutic intervention. Evaluation of student progress in clinical field training focuses on three areas: theoretical knowledge base, clinical skills and professional attitudes. A thorough review of all practicum students' site and seminar evaluations is conducted by the Training Department, and an overall grade of "Credit" or "No Credit" is included in the student's academic record.

Clinical Research Project Requirements

Each doctoral student is required to develop a Clinical Research Project (CRP) as a requirement for graduation. The CRP is intended to be a scholarly work that provides students an opportunity to deepen their knowledge and thought about a particular clinical area, to demonstrate the ability to analyze methodological issues, and to produce an original piece of scholarly work in the field of Clinical Psychology.

The philosophy of the Psy.D. program faculty with respect to research, research skills, and the CRP is consistent throughout the program.

In our practitioner-scholar model, we expect our students to understand research and use research findings as a primary resource for their clinical work. We expect our students to read current research articles and understand the methods and statistics, draw appropriate conclusions from research, and critique research in terms of internal and external validity. All of these skills are important and necessary when integrating information in our field and, more generally, in being a qualified clinical psychologist. We do not expect that most students will be involved in publishing large-scale scientific studies. They may, however, be involved in case studies, evaluation research, and qualitative research.

Further information regarding the CRP may be found in the Department's *Clinical Research Project Manual*.

Types of Clinical Research Projects

There are several types of Clinical Research Projects that students may elect to accomplish. Following are some examples:

Comprehensive Case Study

The goal is to develop a clinical question linked to the case presented in the Clinical Comprehensive Exam (CCE). This should be a theoretical discussion of a novel or innovative approach in treatment and /or conceptualization of an individual case. It should integrate materials which both assist in understanding the case dynamics and may support treatment approaches and case conceptualizations.

Theoretical CRP

The theoretical CRP is a work "in which the author draws on existing research literature to advance theory in any area of psychology." This project should include a new integration of theory based on a review of significant literature in the area addressed by the CRP. By organizing, integrating, and evaluating previously published material, the author of a theoretical CRP considers the progress of current research toward clarifying a problem. Thus, one first conducts a literature review that defines and clarifies the problem, summarizes previous investigations in order to inform the reader of the state of current research, identifies relations, contradictions, gaps and inconsistencies in the literature and suggests the next steps in solving the problem.

The author traces the development of theory in order to expand and refine theoretical constructs. The author may present a new theory, or may analyze existing theory, pointing out flaws or demonstrating the superiority of one theory over another. In this type of theoretical analysis, the author customarily examines a theory's internal and external consistency, that is, whether a theory is self-contradictory and whether the theory and empirical observation contradict each other (paraphrased from *Publication Manual of the American Psychological Association*, 5th ed.).

Empirical Studies

CRP studies that employ qualitative and/or quantitative approaches are an option to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) students, recognizing the limitations of time and resources in order to effect an acceptable study. Reports of empirical studies are reports of original research. They typically consist of distinct sections that reflect the stages in the research process and that appear in the sequence of these stages:

1. **Introduction:** Development of the problem under investigation and statement of the purpose of the investigation.
2. **Review of literature:** Description of previous research pertaining to the topic.

3. *Method*: Description of the method used to conduct the investigation.
4. *Results*: Report of the results that were found.
5. *Discussion*: Interpretation and discussion of the implications of the results.

Clinical Research Project (CRP) Committee

The Clinical Research Project is expected to take no more than 12 months to complete with a steady commitment of time. During this period the student works closely with the chairperson in order to develop a proposal and then to complete an acceptable draft that is reviewed by the other member of the committee. The chair works on a regular basis with the student in order to develop an organized and individualized experience. The chair may require the student to come to campus for consultation even if the student is residing out of state. The chair of the committee functions as a guide and facilitator to the CRP process and should be expected to refine and suggest enhancement, rather than to develop or initiate hypotheses. The reader, as well, works with the chair in assisting the student-scholar to add dimension and clarity to the process.

The goals of this activity are to help the student develop a procedure for the production of scholarly work, to deepen their knowledge and thought about a particular clinical area, to learn both methodological issues and critical thought processes and to produce an original scholarly work.

The committee will consist of two faculty members, a chairperson and a reader. The chairperson must be a faculty member while the reader may be faculty or associate faculty. A second outside reader may be added with the permission of the chair.

Timeline for Completion of the Clinical Research Project

Students must register continuously for 1 credit hour of CRP per semester beginning no later than the Fall Semester of their fourth year. Until the CRP is completed, the program chair may require and/or the student may request Summer registration. A maximum of 3 credit hours of CRP may count toward the degree.

The time-frame for completion of CRP tasks will be connected to the internship application time-frame:

1. Proposal accepted by committee by October 15, when applications are sent.
2. First draft of completed project must be reviewed by chairperson by February 1st (internship notification day is the third week in February).
3. Final draft must be accepted by committee by May 30 prior to internship.

Failure to comply with any of these three deadlines without written permission from the CRP chair and approval from the director of Clinical Training will result in the student's removal from the internship process.

Clinical Competency Examination Requirements

Students in both the doctoral Psychodiagnostic Practicum and the doctoral Psychotherapy Practicum must successfully complete a written clinical proficiency examination in the Spring Semester. The Clinical Competency Examination (CCE) is composed of a written case conceptualization and self-critique with accompanying audio or video tape and transcript of a psychotherapy or diagnostic session.

Students demonstrate their conceptual abilities, theoretical knowledge, and applied clinical skills obtained through the integration of classroom theoretical work, clinical field training and supervision at their practicum, and in the practicum seminars.

In the event that a student passes the written CCE with revision, the practicum seminar leader will develop a remediation plan with the student. All revisions must be completed within one semester of the original CCE.

In the event that a student fails the examination, she or he must seek remediation, and will be permitted to re-take the examination the Spring Semester of the following year. The Clinical Training Committee, in consultation with the initial examining faculty member, will recommend a program of remediation to address concerns noted in the first CCE. The student's

progress in remediation will be taken into account. A student may re-take the CCE one time. A second failure will result in dismissal from the school.

Students admitted to the Psy.D. program in or after Fall 2004 will be required to complete an Oral CCE following each practicum. Specific requirements for the oral component of the CCE will be provided to the seminar leaders in the Fall Semester.

Descriptions and Procedures for Successful Completion

Procedures for the Psychotherapy and Psychodiagnostic CCE require the student to submit a tape, a transcript, a client assessment and progress report, and a self-critique of a therapy session or clinical interview that the student has conducted with a client. The student will have received supervision on this session from the practicum site supervisor, but this session must not have been submitted for review, supervision or critique at the Illinois School of Professional Psychology at Chicago Northwest or elsewhere prior to submission for satisfying the requirements of the CCE.

The Psychotherapy or Psychodiagnostic CCE is graded "High Pass," "Pass," "Pass with Revision," and "Fail." In the event that a student passes the CCE with revision, the practicum seminar leader will develop a remediation plan with the student. All revisions must be completed within one semester of the original CCE.

Detailed explanations of these procedures are contained in the CCE Diagnostic and Therapy Advisories which are distributed to practicum seminar faculty and students at the beginning of the Fall Semester.

Qualifying Examination Requirements

The Qualifying Examination (QE) is an oral examination which follows and is contingent upon successful passage of either the CCE Diagnostic or CCE Psychotherapy written analysis and work sample. Following successful passage of the CCE, the student works with their Seminar Faculty to schedule an Oral Qualifying Examination (QE). A committee composed of the practicum seminar facilitator and one additional core faculty member will be selected at that time. The second member will be chosen after the practicum seminar faculty member consults with the student. The final decision, however, rests with the

practicum seminar facilitator. During the QE, the student answers questions based, in part, upon the CCE materials. Additionally, the student's fund of knowledge regarding foundations in Clinical Psychology will be assessed.

This format is designed to provide an assessment of the student's clinical reasoning within diverse conceptual frames. Formulations must be based on the relevant literature and on core psychological knowledge and science; specifically with regard to the ability to gather and use clinical data; to devise a treatment plan; and to direct interventions appropriately and in accordance with this plan.

The CCE/QE is taken during the Spring Semester of the student's psychotherapy (five year plan) or psychodiagnostic (four year plan) practicum year prior to applying for the internship. A student is ineligible for internship until he or she has passed the examination. In the event of a failure, the examination may be re-taken once.

Students admitted in or after Fall 2004 will complete an oral component of the Diagnostic and Therapy CCE instead of a single CQE. Requirements for this portion of the CCE will be provided to students in the Fall of their practicum years.

Eligibility for the Qualifying Examination

Students are eligible to schedule the CCE or QE if they are in good academic standing and are making satisfactory progress in the practicum. A student's matriculation into a four or five year Psy.D. program, inclusive of the internship, must be solidified by the student, their advisor, and the administration well in advance of taking the CCE and the QE. Each student must submit a CCE/QE Request Form to the director of Clinical Training after registration for the Spring Semester.

Procedure for the Oral Qualifying Examination

Procedures for completion of the oral qualifying examination are as follows:

1. Review *CCE and QE Guidelines*.
2. Obtain, complete, and submit CCE/QE Request Form.
3. After successful completion of the CCE, in advance of the Oral Qualifying Examination, provide the second Committee member with copy of the written and taped materials. Include copies of the Consent to Tape form.

Detailed explanations of the following procedures are contained in the *CCE and QE Advisories* which are distributed to practicum seminar faculty and students at the beginning of the Fall Semester.

Evaluation of the Qualifying Examination (QE)

The Oral Qualifying Examination is graded “High Pass,” “Pass,” “Pass with Revision,” “Fail.” During the QE, the committee will conduct questions in order to arrive at independent ratings of “Pass” or “Fail” for each of the criteria. Once each member is satisfied that he or she has been able to rate the student in each of the areas, the committee is encouraged to call the student back if more information is needed to reconcile a discrepancy in ratings. If no agreement can be reached, review of all written materials will be submitted to a third judge to resolve the discrepancy.

Failure and Remediation Policy

In the event that a student passes the QE with revision, the Examination Committee will develop a remediation plan with the student. All revisions must be completed within one semester of the original QE.

In the event that a student fails the examination, she or he must seek remediation, and will be permitted to re-take the examination the following year. A student may re-take the QE one time. Re-examination will occur in the Spring Semester of the subsequent year, as determined by the school’s Clinical Training and/or Student Affairs Committee. The student’s progress in remediation will be taken into account. No student may initiate the internship application process without successfully completing the CCE and QE. A second failure will result in dismissal from the school.

Internship Requirements

All students are required to complete a one-year (12 month) internship as a condition for graduation. This intensive and supervised contact with clients is essential for giving greater breadth and depth to the student’s overall academic experience. Typically, full-time students will begin the internship during their fifth year of enrollment.

In order to be eligible to apply for internships, the student must have completed the following requirements:

- Be in good academic standing (i.e. must not be on academic probation)
- Successfully pass the Oral Qualifying Examination (for students admitted before Fall 2004).
- Resolved all grades of incomplete by October 1 of the year they apply.

Any student who does not meet one or more of these requirements, must petition the Clinical Training Committee in order to obtain permission to apply for internships.

Internship Application Procedure

The Clinical Training Department actively provides guidance and support for students throughout the internship search process—in both group and individual format. The following are the general steps in the process:

1. The student formally declares intent to apply for internship.
2. The student arranges to have the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) faculty members and practicum supervisors write letters of recommendation on his or her behalf.
3. The student meets with the director of Clinical Training to review the student’s eligibility and to discuss procedures related to the internship application process.

4. The student researches a range of internship sites both in the Chicago Northwest area and nationally. Various resources are available to conduct this research, such as the directory of the internship-governing agency (i.e. APPIC), the websites of APPIC and internship sites, and files available in the Clinical Training Department.
5. The student submits a list of internship sites that he or she is requesting approval to apply to. The Clinical Training Department carefully reviews all applicants' requests and decides which sites to approve based on compatibility, rank order, and site application limits.
6. The student sends application materials directly to his or her approved sites. The Clinical Training Department will coordinate the processing and sending of letters of recommendation as well as other necessary documents (e.g., APPIC verification of the applicant's eligibility and readiness).
7. The student arranges to meet with internship personnel at those sites where they are offered interviews.
8. The Clinical Training Department assists the student in preparing for Match Day in February when students will receive their match results on-line through the National Matching Service web site.
9. In the event a student does not receive an internship on Match Day, the Clinical Training Department provides guidance and assistance to him or her in continuing the search process, through Clearinghouse and other resources.
10. Students will be permitted to begin their internship if they are in good academic standing, have completed all doctoral academic requirements (including any course incompletes), have successfully passed all CCE tasks and have completed their CRP.

Learning Contracts

Interns are responsible for discussing their training goals and interests with their internship training director or primary supervisor in order to develop a formal learning contract soon after internship begins. This contract will be a written document sent to the Clinical Training Department by the student within a month after the start of internship.

Evaluation and Remediation of the Internship

Internship supervisors complete a mid-year and final internship progress report. These forms are an evaluation of the student's progress, competence, and performance relative to the learning objectives as well as other factors of importance to the internship site program. These forms are carefully reviewed by the Clinical Training Department to make sure that the student is making satisfactory progress.

The Clinical Training Department actively works to address areas of significant difficulties, and, as necessary, coordinates with the internship site supervisor in implementing a remediation plan. If, at any point during the internship process, a student is in need of remediation, the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) campus procedures for practicum and internship remediation will be implemented. At the completion of the internship year, the Clinical Training Department makes the final determination whether or not the internship requirements have been met. If post-internship remedial work is required, the student, the Clinical Training Department, and the internship site director will develop a written contract specifying clinical areas needing improvement, methods by which such improvement will be achieved, and criteria by which improvement will be measured. The process of consultation and approval by the Clinical Training Department and final approval and/or hearing of student appeal by the Clinical Training Committee applies to internship remediation.

Please refer to the *ISPP/Chicago Northwest Training Manual* for a more detailed description of training requirements and guidelines. All students are responsible for being familiar with the information contained in the *Training Manual*.

RECOMMENDED COURSE SEQUENCE FOR THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM — FIVE-YEAR CURRICULUM (STANDARD PROGRAM)

Student progress through the program is intended to be sequential. Certain courses are offered to first year students that provide a theoretical and practical foundation for courses that will follow in subsequent years. In addition, certain advanced courses require the student to have the background of more basic courses in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before a registration for that course can be considered official. Students planning their coursework should be aware that electives are not offered in Summer I and II.

Year One

Fall Semester	Spring Semester	Summer Semester
PP7300 Psychopathology I (3)	PP7301 Psychopathology II (3)	PP7331 Personality Assessment II: Objectives Personality Assessment (3)
PP7050 Biological Bases of Behavior (3)	PP7040 Cognitive and Affective Basis of Behavior (3)	PP7020 Child and Adolescent Development (3)
PP7370 Cognitive Assessment (3)	PP8020 Person Centered and Experiential Theory and Therapy (3)	
PP8470 Adult Development and Aging (3)	PP7372 Personality Assessment II: Projective Personality Assessment (3)	
PP7110 Professionalization Group I (0)	PP7111 Professionalization Seminar II (0)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP7000 History and Systems (3) Interventions	PP7201 Statistics and Research Methods II (3)	Fourth of Five required Clinical and Psychotherapy courses ¹ (3)
PP7200 Statistics and Research Methods I (3)	PP7060 Social Basis of Behavior (3)	Elective course (1.5)
PP8201 Diagnostic Practicum I (3)	Third of Five required Clinical Interventions and Psychotherapy courses ¹ (3)	
Second of Five required Clinical Interventions and Psychotherapy courses ¹ (3)	PP8202 Diagnostic Practicum II (3)	

Year Three

Fall Semester	Spring Semester	Summer Semester
PP8203 Therapy Practicum III (3)	PP8204 Therapy Practicum IV (3)	PP7350 Consultation and Supervision (3)
PP7100 Professional Issues: Ethics, Conduct and Law (3)	PP7340 Assessment and Treatment of Racially and Ethically Diverse Populations (3)	Elective (1.5)
5th of 5 required Clinical Interventions and Psychotherapy courses ¹ (3)	Elective (1.5)	Elective (1.5)
		Oral Qualifying Examination (QE) (0)

¹ See clinical interventions and psychotherapy courses under Program Requirements earlier in this section.

Year Four

Fall Semester	Spring Semester	Summer Semester
PP8501 Clinical Research Project (1) Elective (1.5) Elective (1.5)	PP8502 Clinical Research Project (X) Elective (1.5) Elective (1.5)	PP8503 Clinical Research Project (1)

Year Five

Fall Semester	Spring Semester	Summer Semester
PP8900/PP8901 (part-time/full-time) Internship — one-year full-time ¹ (0)		

COMPLETING THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM IN FOUR YEARS (ACCELERATED PROGRAM)

Select students may apply to complete the program in less than five years. The Accelerated Program is intended for students with previous graduate and clinical work experience or students who have demonstrated exceptional academic performance and clinical skills. Students who wish to apply for the Accelerated Program need approval from their advisor, program chair, and director of clinical training. *Note:* Students should be aware that these are suggested schedules only. Actual course offerings may vary. All students should meet with their academic advisor to plan their course of study for the school year.

Recommended Course Sequence for the Doctor of Psychology in Clinical Psychology Program—Four-Year Curriculum

Year One

Fall Semester	Spring Semester	Summer Semester
PP7300 Psychopathology I (3)	PP7301 Psychopathology II (3)	PP7371 Personality Assessment II: Objective Personality Assessment (X)
PP7370 Cognitive Assessment (3)	PP7372 Personality Assessment II: Projective Personality Assessment (3)	PP7020 Child and Adolescent Development (3)
PP7110 Professionalization Group I (0)	PP8020 Person Centered and Experiential Theory and Therapy (3)	
PP8470 Adult Development and Aging (3)	PP7040 Cognitive and Affective Basis of Behavior (3)	
	PP7111 Professionalization Seminar II (0)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP7000 History and Systems (3)	PP7060 Social Psychology (3)	PP7350 Consultation and Supervision (3)
PP7200 Statistics and Research Methods I (3)	PP7201 Statistics and Research Methods II (3)	4th of 5 required Clinical Interventions and Psychotherapy courses ¹ (3)
PP8201 Diagnostic Practicum I (3)	3rd of 5 required Clinical Interventions and Psychotherapy courses	Elective (1.5)
2nd of 5 required Clinical Interventions and Psychotherapy courses ¹ (3)	Elective (1.5)	Oral Qualifying Examination (QE) (0)
	PP8203 Diagnostic Practicum/Seminar II (3)	

¹ Internship Fee applies.

Year Three

Fall Semester	Spring Semester	Summer Semester
PP8203 Therapy Practicum/Seminar III (3)	PP8204 Therapy Practicum/Practicum IV (3)	Elective (1.5)
PP7100 Professional Issues: Ethics, Conduct and Law (3)	PP7340 Assessment and Treatment of Racially and Ethically Diverse Populations (3)	Elective (1.5)
5th of 5 required Clinical Interventions and Psychotherapy courses ¹ (3)	Elective (1.5)	PP8503 Clinical Research Project (1)
Elective (1.5)	Elective (1.5)	
Elective (1.5)	PP8502 Clinical Research Project (3)	
PP8501 Clinical Research Project (3)		

Year Four

Fall Semester	Spring Semester	Summer Semester
PP8900 Internship — one-year full-time ² (0)		

¹ See clinical interventions and psychotherapy courses under Program Requirements earlier in this section.

² Internship Fee applies.

APPLICATION TO DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM FROM MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM

M.A. in Clinical Psychology students who have completed certain coursework may apply for admission to the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) doctoral program. The requirements differ somewhat based on year of entry in the master's program.

- The student must be making satisfactory progress in the master's program.
- The student must have completed 30 credit hours of required coursework in the master's program (ten 3-credit hour courses) or be in the process of completing the twelfth required course in the program. Students who have not completed their twelfth course must provide documentation from their current instructors that they are in good standing as of midterm examinations in all current courses.
- The student must have successfully completed the Master's Practicum and Seminar or be in good standing in the first semester of the Master's Practicum and Seminar.

- The student must have a GPA of 3.25 (on a 4.0 scale) or better. It is suggested that any student wishing to be strongly considered achieve a GPA of 3.5 or higher.

Full time master's program students generally meet these qualifications at the end of Spring or Summer of their first year and are therefore eligible in the Fall Semester of their second year to apply for admission to the doctoral program in the Fall of the subsequent year. If the student is accepted, matriculation in the doctoral program is conditional on successful completion of all requirements for the master's degree, including the master's Comprehensive Exam, the Master's Practicum, and the Master's Therapy CCE by August 1 of that year.

**APPLYING FOR ADMISSION TO
THE DOCTOR OF PSYCHOLOGY
IN CLINICAL PSYCHOLOGY PROGRAM**

The deadline for submitting completed applications to the admissions office is October 15. The Admissions Department processes master's program students' applications during the Fall Semester and informs them of the Admissions Committee decision not later than January 15 of the following year. These students can participate in the practicum application process and begin the Diagnostic Practicum in the Fall of their first year in the doctoral program. The application procedure is:

1. The student must meet with the program chair of the Clinical Psychology Program. The program chair will review the student's academic record to ascertain eligibility to apply.
2. The student must meet with the director of Admissions to discuss the application process.
3. The student must inform the Admissions Department in writing of the intention to apply. A new admissions application or payment of a second admissions application fee is not required. However, the admissions office must receive your address, phone number, and social security number, and indications of your standing in current courses.
4. The Admissions office will ask for reports of the student's current status from the Student Services Department and Clinical Training Department, and a letter of recommendation from the students Faculty advisor.
5. Students will be informed of admissions committee decisions by letter. All students, regardless of entrance date, must apply in accordance with Admissions Department deadlines.

**QUALIFYING FOR THE MASTER OF ARTS
IN CLINICAL PSYCHOLOGY DEGREE
AS A DOCTOR OF PSYCHOLOGY IN
CLINICAL PSYCHOLOGY STUDENT**

Conferral of the M.A. degree is not automatic. Psy.D. Students may petition for the master's degree upon successful completion of the master's program 48 credit hours and requirements (substituting the Diagnostic Practicum for the master's Practicum and taking either the Oral Clinical Qualifying Exam (for students admitted before Fall 2004) or the master's Clinical Comprehensive Examination).

COURSE/CREDIT TRANSFER POLICIES

**Transfer of Courses/Credit into the
Doctor of Psychology in Clinical Psychology Program**

Like other institutions, which offer a doctoral degree, the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest) does not automatically transfer credit from graduate coursework taken at other institutions. Students who have taken graduate courses elsewhere may petition to have these courses apply toward a transfer of courses in the curriculum. Transfers are not reviewed or granted until the student has been accepted and paid the initial deposit.

For a course to be considered eligible for a transfer, the following conditions must be met:

- The course must have been taken no more than five years before the student's entry into the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest), except when students present evidence of ongoing work experience or continuing education in that area, or when students pass a transfer exam for the course.
- The course must have been a graduate level course, taken for graduate-level credit regionally accredited college or university. In the case of institutions outside the U.S., the appropriate state or national accreditation is required.
- Any course submitted towards a transfer of a 3-credit hour course must have itself carried 3 or more graduate credit hours.

- A student must have earned a grade of “B” or better in any course submitted for a transfer.
- A maximum of twelve courses (36 credit hours) may be waived towards the doctoral program in psychology.
- The school does not accept any credit earned as military credit, credit by examination, credit by correspondence, credit for life experience, or graduate credit from non-accredited schools.

A student who desires to submit a course for transfer review should notify the Student Services Department and obtain the appropriate transfer request form. This form should be completed and returned to the Student Services Department. Only requests made in writing are reviewed.

All transfer requests must be submitted during the first academic year of the student’s enrollment. Students petitioning for transfers are requested to provide course descriptions, syllabi, exams, diagnostic test protocols and write-ups. Transfers are granted by a faculty member if there is an 80% overlap in course content and objectives between the course submitted for transfer and the course as it is offered at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest). Students may obtain the procedures to be observed in submitting transfer requests from the Student Services Department.

Non-Transferable Courses

In each program at the Illinois School of Professional Psychology at Argosy University/Schaumburg (Chicago Northwest), the requirements to successfully complete certain courses may not be met by transfer of credit based on coursework from other institutions. The following are non-transferable courses in the Clinical Psychology Doctoral Program:

- All practicum and seminars
- Professionalization Seminars
- Professional Issues: Ethics and, Conduct and Law (PP7100)

Schedule of Tuition and Fees

The following schedule of tuition and fees will become effective September 1, 2004. Argosy University reserves the right to add or change any of the fees or charges listed below at any time without prior written notice.

TUITION

Business Programs	Cost Per Semester Credit Hour
Bachelor of Science (B.S.) in Business Administration Degree Completion Program	\$ 380.00
Bachelor of Science (B.S.) in Organizational Management Degree Completion Program	380.00
Master of Business Administration (M.B.A.) Program	475.00
Doctor of Business Administration (D.B.A.) Program	750.00
Education Programs	
Master of Education (M.A.Ed.) in Curriculum & Instruction Program	475.00
Master of Education (M.A.Ed.) in Educational Leadership Program	475.00
Education Specialist (Ed.S.) in Curriculum & Instruction Program	750.00
Education Specialist (Ed.S.) in Educational Leadership Program	750.00
Doctor of Education (Ed.D.) in Curriculum & Instruction Program	750.00
Doctor of Education (Ed.D.) in Educational Leadership Program	750.00
Psychology Programs	
Bachelor of Arts (B.A.) in Psychology Degree Completion Program	380.00
Master of Arts (M.A.) in Clinical Psychology Program	750.00
Master of Arts (M.A.) in Professional Counseling Program	475.00
Doctor of Education (Ed.D.) in Counseling Psychology Program	750.00
Doctor of Education (Ed.D.) in Organizational Leadership Program	750.00
Doctor of Psychology (Psy.D.) in Clinical Psychology Program	750.00

TRAINING AND PROGRAM FEES

Psychology Program Fees	Cost Per Semester
Internship Fee	\$ 475.00
Professional Liability Insurance (required for all clinical training/practicum/internships)	20.00
Professionalization Group Fee	750.00
Clinical Psychology Program Fees	
Testing Resource Fee (added to first testing course)	100.00

OTHER NON-REFUNDABLE STUDENT CHARGES

Item	Cost
Application for Admission Fee ¹	\$ 50.00
Course Add/Drop Fee ²	50.00
Graduation Fee ³	150.00
Installment Plan Fee (per semester)	35.00
Late Payment Fee	25.00
Late Registration Fee	50.00
Returned Check Fee	35.00
Student Activity Fee (per semester except Summer Semester) ⁵	25.00
Transcript Fee	No Charge
Express Transcript Fee ⁴	20.00

¹ Non-refundable, except in California.

² Students who elect to change their schedule after registration may do so by completing a Course Add/Drop Request Form. The Course Add/Drop Fee is assessed for each request form submitted to the Student Services Department. Multiple changes may be submitted on one form.

³ A Graduation Fee is assessed to all degree-seeking students upon completion of their program of study and prior to the receipt of their diploma.

⁴ An Express Transcript Fee is charged for transcripts requested to be sent via an overnight carrier.

⁵ Students enrolled in no greater than 1 credit hour each semester are exempt from the Student Activity Fee.

Faculty Descriptions

CORE FACULTY

Roger H. Widmer, Ed.D.

University of Sarasota
President

Joel Carnazzo, Psy.D.

Adler School of Professional Psychology
Director of Correctional Training at Stateville Dwight
Correctional Centers for the Illinois School of Professional
Psychology at Argosy University/Schaumburg (Chicago
Northwest)

Diana Dobier, Psy.D.

Adler School of Professional Psychology
Director of Correctional Training at Dixon Correctional Center for
the Illinois School of Professional Psychology at Argosy
University/Schaumburg (Chicago Northwest)

Peter Dodzik, Psy.D.

Florida School of Professional Psychology
Assistant Program Chair and Assistant Professor of
Clinical Psychology

James Dugo, Ph.D.

Illinois Institute of Technology
Professor of Clinical Psychology at the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Robert Eme, Ph.D., ABPP

Loyola University of Chicago
Professor of Clinical Psychology at the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Eric Evenson, Psy.D.

Adler School of Professional Psychology
Vice President of Academic Affairs and Program Chair of the
Undergraduate Psychology Program at the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Rhonda Goldman, Ph.D.

York University
Associate Professor of Clinical Psychology at the Illinois School
of Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Patricia Heaston, Ph.D.

Northwestern University
Professor of Clinical Psychology at the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Narjis Hyder, Ed.D.

Concordia University
Assistant Professor at the College of Education and
Human Development

LaDon Jackson, Ph.D.

Northwestern University
Associate Professor of Counseling Programs at the Illinois
School of Professional Psychology at Argosy
University/Schaumburg (Chicago Northwest)

Kammie Juzwin, Psy. D.

Adler School of Professional Psychology
Assistant Professor at the Illinois School of Professional
Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Kevin J. Kukoleck, Psy.D.

Illinois School of Professional Psychology/Chicago
Assistant Professor at the Illinois School of Professional
Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Sandra Lema-Stern, Ph.D.

Northwestern University
Professor of Clinical Psychology at the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Donna Mahoney, Ph.D.

Institute for Clinical Social Work
Assistant Professor at the Illinois School of Professional
Psychology at Argosy University/Schaumburg
(Chicago Northwest)

Kathy McCarville, Ed.D.

National Louis University
Dean of the College of Education and Human Development

Katie Miley, Psy.D.

Adler School of Professional Psychology
Program Chair of the Counseling Programs and
Associate Faculty Member at the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)

M. Chet Mirman, Ph.D.

Michigan State University
*Assistant Professor at the Illinois School of Professional
Psychology at Argosy University/Schaumburg
(Chicago Northwest)*

Marc Oster, Psy.D., ABPH

Forest Institute of Professional Psychology
*Associate Director of Clinical Training and Associate Faculty
Member at the Illinois School of Professional Psychology at
Argosy University/Schaumburg (Chicago Northwest)*

Tracy P. Robinson, Psy.D.

Western Michigan University
*Director of Clinical Training and Assistant Professor
at the Illinois School of Professional Psychology at
Argosy University/Schaumburg (Chicago Northwest)*

Rochelle Santopalo, Ph.D.

Fielding Graduate Institute
*Interim Dean of the College of Business and
Information Technology*

Jim Wasner, Ph.D.

Michigan State University
*Dean and Associate Professor of the Illinois School of
Professional Psychology at Argosy University/Schaumburg
(Chicago Northwest)*

**ARGOSY UNIVERSITY/SCHAUMBURG
(CHICAGO NORTHWEST)**

1000 North Plaza Drive
Suite 100
Schaumburg, IL 60173
1.847.290.7400
1.866.290.2777

1.800.377.0617
WWW.ARGOSYU.EDU