

Argosy University/Dallas

Academic Catalog Addendum 2004–2005



Effective September 1, 2004–August 31, 2005

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Accreditation and Programs

ARGOSY UNIVERSITY/DALLAS

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Suite 400A
Dallas, TX 75231
1.214.890.9900 1.866.954.9900
FAX: 1.214.696.3900
www.argosyu.edu

INSTITUTIONAL ACCREDITATION

Argosy University is accredited by the Higher Learning Commission and is a member of the North Central Association (NCA) (30 North LaSalle Street, Suite 2400, Chicago, IL 60602, 1.312.263.0456, www.ncahlc.org).

STATE LICENSING

Argosy University/Dallas is authorized by the Texas Higher Education Coordinating Board (Box 12788, Austin, TX 78711, 1.512.427.6225).

ARGOSY UNIVERSITY/DALLAS PROGRAMS

College of Business and Information Technology

Master of Business Administration (M.B.A.)

- Business Administration

Must choose a concentration in either:

Forensic Accounting

Leadership

The Texas School of Professional Psychology

Bachelor of Arts (B.A.)

- Psychology (Degree Completion Program)

Optional concentration in:

Substance Abuse

Master of Arts (M.A.)

- Clinical Psychology
- Professional Counseling

Doctor of Psychology (Psy.D.)

- Clinical Psychology

The Texas School of Professional Psychology

As a school devoted to the education and training of individuals entering the human services field, the Texas School of Professional Psychology (TSPP) at Argosy University/Dallas has committed itself to fostering and cultivating the attitudes, values, knowledge, and skills that understand and respect diversity in all its forms. It is committed to alleviating human suffering and enhancing human functioning in all contexts, including individuals, families, groups, organizations, the community, and society at large. We seek to promote the highest standards of professional service, contribution to the understanding of human behavior, ethical conduct, and disciplined inquiry in an atmosphere of respect, openness, freedom, and collaboration.

Master of Arts in Clinical Psychology Program

PROGRAM OVERVIEW

The Master of Arts (M.A.) in Clinical Psychology Program is designed to educate and train students to enter professional careers as masters-level practitioners. Argosy University/Dallas provides an educational program with all the necessary theoretical and clinical elements necessary for graduates to be effective members of a mental health team. The program introduces students to basic clinical skills that integrate individual and group theoretical foundations of applied psychology into appropriate client interaction and intervention skills. Additionally, it offers excellent preparation for those considering application to the Psy.D. in Clinical Psychology Program.

Eligibility for Licensure

Graduates of the M.A. in Clinical Psychology Program may wish to pursue licensure in Texas as a Licensed Psychological Associate. For more information and application materials, please contact the Texas State Board of Examiners of Psychologists (333 Guadalupe, Tower 2, Room 450, Austin, Texas, 78701, 512.305.7900).

CLINICAL TRAINING OVERVIEW

Clinical training involves the supervised out-of-class contact of students with a clinical population. Through this contact, students apply their theoretical knowledge, implement clinical techniques based on this knowledge, and develop the professional and personal attitudes. By the end of clinical training, Argosy University/Dallas students possess effective assessment and intervention skills, and practice in a highly ethical manner.

During their clinical training, students advance progressively through more challenging levels of training. At each level, a student's progress is measured using multiple tools and assessed by several faculty members and field supervisors.

ADMISSIONS REQUIREMENTS

The application process for admission into the M.A. in Clinical Psychology Program requires the submission of all materials that will enable the Admissions Committee to verify the applicant's academic qualifications to enroll at a graduate professional school. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective mental health professional, material also is required to help determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate.

Individuals applying for entry into the M.A. in Clinical Psychology Program must submit the following materials:

- Application for Admission Form
- Application fee (non-refundable)
- Personal statement with self-appraisal of qualifications for the profession
- Current résumé
- Three completed Applicant Recommendation Forms
- Official transcripts from all post-secondary schools attended.
- GRE scores (recommended, but not required)

After reviewing each applicant's qualifications, the school will notify applicants if they have been invited for a personal interview with faculty members. Subsequent to the interview, the Admissions Committee will make a determination regarding admission to the program. The director of Admissions will notify all applicants of the Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable \$200 deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Applicants must have graduated with a baccalaureate or advanced degree from a regionally accredited institution of higher learning or an appropriately certified foreign institution.

Applicants are expected to have a minimum GPA of 3.25 (on a scale of 4.0), or the equivalent, for the following:

- Cumulative coursework
- Junior/senior coursework
- Coursework in psychology
- Highest degree attained

Prerequisites for Admission

Applicants are expected to have completed a minimum of the following five foundation psychology courses, or their equivalents:

Students Must Have Completed the Following Prior to Admission or by the End of the First Year

PP4410	Maladaptive Behavior and Psychopathology (3)
PSY101	General Psychology (3)
PSY102	Tests and Measures (3)
–or–	
PSY415	Psychological Assessment (3)
PSY210	Statistics (3)
–or–	
PSY302	Research Methods (3)
PSY361	Personality Theories (3)

These courses provide a foundation for the required curriculum and offer perspectives and information that complement those of the clinical psychology program. Students who have not completed these courses prior to admission must do so no later than the end of the first year of enrollment. Students may not be eligible to register for certain courses in their program for which one or more of the foundation courses serve as prerequisites.

Argosy offers online undergraduate courses in all of the above subject areas. Students who have completed one or more Foundation courses after being admitted to the program must submit an official transcript documenting their completion to the Student Services Department.

Application Deadlines

Application Deadlines for Fall Admission

January 15	Priority deadline
May 15	Final deadline (applications may be accepted after this date dependent on space availability)

Application Deadlines for Spring Admission

November 15	Final deadline
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Application Deadlines for Summer Admission

March 15	Final deadline
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Deferral Policy

An applicant admitted to Argosy University/Dallas who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may request a deferral of admission for up to one year from the semester for which he or she was admitted. A student who wishes to request a deferral should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter. If deferral is granted, an additional \$200 non-refundable deposit is required, for a total deposit of \$400.

ENROLLMENT REQUIREMENTS

Students in the Master of Arts in Clinical Psychology Program have the option to maintain a full-time or part-time course load. Students are encouraged to register for a minimum of 6 credit hours each semester. The most effective way of achieving the program's objectives is to take the theoretical and practical courses over a two- or three-year period in the order recommended by the faculty.

Matriculated students must be continuously enrolled in their programs from the time of matriculation through graduation unless they are on an approved leave of absence.

Students who do not register for the current semester, or who do not return from a leave of absence at the specified time, will be considered withdrawn from the program.

Satisfactory Academic Progress

Each student must make satisfactory progress toward their master's degree by maintaining a GPA of 3.0 (on a scale of 4.0), as well as proceeding through the course of study at a pace leading to completion within a maximum time period of five years.

The minimum accumulation of credit hours required for satisfactory progress are as follows:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	9 credit hours
End of Year Two	18 credit hours
End of Year Three	27 credit hours
End of Year Four	36 credit hours
End of Year Five	48 credit hours

Students taking an approved leave of absence will have the maximum time-frame for completion of the program extended for the length of the leave period. The leave period will not be counted in the determination of the student's year in the program.

Students who receive a grade below "B-" in a core course must retake this course no later than the end of the next calendar year. Core courses in the M.A. in Clinical Psychology Program include all courses except the required psychotherapy courses.

Students who receive a grade below "B-" in a required psychotherapy course must either retake the same course or substitute the remaining option from the list of four required psychotherapy courses in order to satisfy the program requirement. However, it is in the student's best interest to retake the same course, since only the second higher grade is used to calculate the cumulative grade point average. Also, students who are subsequently admitted to the doctoral program must receive a grade of "B-" or better in all four of the required psychotherapy courses.

GRADUATION REQUIREMENTS

To be eligible for graduation, students in the M.A. in Clinical Psychology Program must successfully complete the following:

- 48 credit hours of coursework (including 6 hours of practicum and practicum seminar)
- Clinical Evaluation Competency
- Clinical Comprehensive Examination

PROGRAM REQUIREMENTS

The M.A. in Clinical Psychology Program requires the successful completion of 48 semester credit hours distributed as follows: human development requirements, 3 credit hours; psychopathology requirements, 6 credit hours; assessment requirements, 6 credit hours; statistics and research methods requirements, 3 credit hours; clinical intervention and psychotherapy requirements, 18 credit hours; ethics and professional conduct requirements, 3 credit hours; supervision and consultation requirements, 3 credit hours; and practicum and practicum seminar requirements, 6 credit hours. In addition to these credit hour requirements, students must complete the Clinical Competency Examination and the Clinical Comprehensive Examination.

Human Development Requirements— Students Are Required to Take the Following

PP7010 Lifespan Development (3)

Human Development Requirements—3 Credit Hours

Psychopathology Requirements— Students Are Required to Take the Following

PP7300 Psychopathology I (3)

PP7301 Psychopathology II (3)

Psychopathology Requirements—6 Credit Hours

Assessment Requirements— Students Are Required to Take the Following

PP7371 Objective Personality Assessment (3)

PP7370 Cognitive Assessment (3)

Assessment Requirements—6 Credit Hours

Statistics and Research Methods Requirements— Students Are Required to Take the Following

PP7200 Statistics and Research Methods I (3)

Statistics and Research Methods Requirements—3 Credit Hours

Clinical Intervention and Psychotherapy Requirements— Students Are Required to Take the Following

PP8035 Basic Intervention Skills (3)

PP8020 Person Centered Theory and Therapy (3)

PP7340 Issues in the Assessment and Treatment of Diverse Populations (3)

Students Choose Three of the Following

PP8030 Psychodynamic Theory and Psychotherapy (3)

PP8010 Cognitive Behavioral Theory and Therapy (3)

PP8060 Group Psychotherapy (3)

PP8050 Family and Couple Therapy (3)

PP7359 Introduction to Clinical Psychopharmacology and Substance (3)

Clinical Intervention and Psychotherapy Requirements—
18 Credit Hours

Ethics and Professional Conduct Requirements— Students Are Required to Take the Following

PP7110 Professionalization Group I (0)

PP7111 Professionalization Group II (0)

PP7100 Professional Issues: Ethics, Conduct and Law (3)

Ethics and Professional Conduct Requirements—3 Credit Hours

Supervision and Consultation Requirements— Students Are Required to Take the Following

PP7350 Consultation and Supervision (3)

Supervision and Consultation Requirements—18 Credit Hours

Practicum and Practicum Seminar Requirements— Students Are Required to Take the Following

PP6201 Practicum (3)

PP6202 Practicum Seminar (3)

Practicum and Practicum Seminar
Requirements—6 Credit Hours

Professionalization Group Requirements

During the first year, students participate in weekly Professionalization Groups that focus on topics related to professional psychology. Through readings and discussions led by a faculty member, students begin to develop a professional identity and become familiar with current issues in clinical psychology. The groups provide a comfortable environment in which students can freely exchange concerns, questions, and issues relevant to their studies and their future careers.

Practicum and Practicum Seminar Requirements

The practicum is an opportunity for Argosy University/Dallas students to work under supervision with a clinical population in a mental health delivery system. The practicum requires the student to adjust to and work in an established program in a way that is mutually beneficial to the training site and to the student's professional growth. The learning that takes place in such an environment will transfer to other clinical situations, and becomes an integral part of the foundation for sound clinical practice in the future.

Each practicum requires a minimum of 500 hours (approximately 16 hours per week) of clinical training. Some practicum sites may require additional hours beyond this minimum requirement. It is expected that at least half of the total practicum hours should involve direct service, including diagnostic or intervention sessions with clients, psychological evaluations, and preventive or outreach services. The practicum/seminar carries 3 credit hours per semester, or 6 credit hours per academic year. Some practicum sites require placement for 12 months per calendar year. All Argosy University/Dallas students enrolled in practicum attend a weekly one-hour practicum seminar led by a faculty member. A practicum may not be done in a student's place of employment, nor are practicum requirements waived.

All students who enter the practicum application process must be in good academic standing, have a minimum GPA of 3.0 (on a 4.0 scale), and have completed the academic planning which will allow for the following practicum prerequisite courses to be successfully completed prior to the beginning of the practicum (see below). Students must demonstrate the readiness to assume a professional role and interact appropriately with clients. Personal adjustment issues, interpersonal difficulties, poor communication skills, or other behavioral problems may reflect on a student's ability to interact with clients in a competent and ethical manner. Students on probation are not eligible to make application to practicum or to begin practicum. Students placed on probation during practicum must petition the director of Clinical Training regarding their eligibility to continue practicum.

To be eligible for practicum, a student must have successfully completed (or transferred, if applicable) the following courses:

Practicum Prerequisites—Students Must Have Completed the Following Prior to Beginning Practicum

PP7010	Lifespan Development (3)
PP7110	Professionalization Group I (0)
PP7111	Professionalization Group II (0)
PP7300	Psychopathology I (5)
PP7301	Psychopathology II (3)
PP8020	Person-Centered Theory and Therapy (3)
PP8035	Basic Intervention Skills (3)

All students enrolled in a practicum also must attend a practicum seminar. The seminar meets weekly throughout the academic year and allows the student to reflect on practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar series varies according to the practicum setting and focus of the enrolled students

Clinical Evaluation Competency Requirements

The Clinical Evaluation Competency (CEC) ensures students are prepared to demonstrate their theoretical knowledge, applied clinical skills, and professional attitudes in supervised clinical field training. Faculty and independent field supervisors assess student's clinical skills in a variety of areas including ability to manage an intake interview, arrive at an accurate diagnosis, formulate a case conceptually, make appropriate treatment recommendations, and provide ethical psychotherapy.

These and other objectives are evaluated through two components of the CEC. The two components are as follows:

- Clinical Practicum Evaluations
- Clinical Case Presentation

Students should refer to the *Clinical Training Manual* for complete info regarding the CEC requirements.

Clinical Comprehensive Examination Requirements

All students enrolled in the master's in Clinical Psychology Program are required to complete a written Clinical Comprehensive Exam (CCE). The examination requires students to integrate material from courses and practicum by demonstrating mastery and organization of the material in a coherent and logical manner.

Students who are unable to pass the CCE will receive information concerning their performance, as well as assistance in constructing additional experiences and instruction enabling them to pass this requirement.

The student must have successfully completed all prerequisite coursework to be eligible to sit for the Clinical Comprehensive Exam. Furthermore, the student must be in good standing with a GPA of 3.0 or higher.

For a list of prerequisite coursework, please refer to the *Clinical Training Manual*.

Students must take and successfully complete the CCE before graduating. The exam is offered annually. Students must declare their intention to sit for the exam in the Spring Semester prior to the August offering.

RECOMMENDED COURSE SEQUENCE FOR THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM

Student progress through the program is intended to be sequential. Certain courses are offered to first-year students to provide a theoretical and practical foundation for courses to follow in subsequent years. Certain advanced courses also require the student to have the background of more basic courses in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before registration for that course can be considered official.

Year One

Fall Semester	Spring Semester	Summer Semester
PP7300 Psychopathology I (3)	PP7301 Psychopathology II (3)	PP7371 Objective Personality Assessment Psychotherapy Course (3)
PP8035 Basic Intervention Skills (3)	PP7330 Cognitive Assessment (3)	PP7100 Professional Issues: Ethics, Conduct and Law (1)
PP7010 Lifespan Development (3)	PP8020 Person-Centered and Experiential Psychotherapy (3)	
PC7110 Professionalization Group I (0)	PP7111 Professionalization Group II (0)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP7340 Assessment and Treatment of Diverse Populations (3)	Elective Psychotherapy Course (3)	Elective Psychotherapy Course (3)
PP7200 Statistics and Research Methods I (3)	PP7350 Consultation and Supervision (3)	
PP6201 Practicum I (3)	PP6202 Practicum II (3)	

APPLICATION TO THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM FROM THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM

A student enrolled in the Master of Arts in Clinical Psychology Program is eligible to apply for admission to the Psy.D. of Psychology in Clinical Psychology Program if he/she has fulfilled the following requirements:

- The student must be in good standing in the M.A. in Clinical Psychology Program.
- The student must have an overall GPA at Argosy University/Dallas of 3.25 or better.
- The student must have completed a minimum of two full-time semesters (18 credit hours minimum) of M.A. coursework.
- The student must have successfully completed all five foundation courses in psychology prior to the anticipated date of enrollment in the Psy.D. program.

The following application materials are required:

- Completed Application for Admission Form (fee waived for current students)
- Personal statement
- Current resume
- Three completed Applicant Recommendation forms; at least one recommendation must be from an individual who is not a faculty/staff member at Argosy University/Dallas.
- Current Argosy University/Dallas transcript (Admissions Department will request)

After all materials have been submitted, an in-person interview with two clinical faculty members will be scheduled, excluding the student's advisor or faculty members who have provided a recommendation for the student. If admitted, the student will matriculate into the Psy.D. of Psychology in Clinical Psychology Program at the beginning of the next semester.

COURSE/CREDIT TRANSFER POLICIES

Transfer of Courses/Credits to the Doctor of Psychology in Clinical Psychology Program from the Master of Arts in Clinical Psychology program

All courses successfully completed in the M.A. in Clinical Psychology Program that are also required in the Psy.D. in Clinical Psychology curriculum will be applied toward that degree program. Other coursework completed in the M.A. in Clinical Psychology Program will be considered for transfer to the doctoral program on a case-by-case basis.

Transfer of Courses/Credits to the Master of Arts in Clinical Psychology Program From Institutions Other than Argosy University

Students who have completed graduate coursework at another institution may petition for transfer of courses into the M.A. in Clinical Psychology Program up to a maximum of 15 credit hours (five courses). For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years prior to enrollment at Argosy University/Dallas, unless the student can present evidence of ongoing work experience or continuing education in that area, or passes an approved examination for the course.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited institution. In the case of an institution outside of the United States, the appropriate state or national accreditation is required.
- The course submitted for transfer of a 3-credit hour course must itself be at least 3 credit hours.
- The student must have earned a grade of "B" or above in the course.
- Practicum, practicum seminars, Professionalization Groups, and research methods are not eligible for transfer.

All course transfer requests must be submitted to the Student Services Department before or during the first year of enrollment in the program. Transfer Request Forms are available from the Student Services Department. A separate form must be submitted for each course request. The transfer request must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and work samples. The request will be reviewed and a decision rendered within four weeks of the request. If approved, the transferred course and credits will appear on the student's transcript as a "transfer course" under the corresponding course number and title.

Students who transfer from one Argosy University campus to another may receive credit for a course taken at the original campus, if the course is identical to the one offered at the transfer campus. In cases where the course is similar but not identical, the campus has the option to review for approval or denial. Students at Argosy University/Dallas who wish to submit course transfer requests for courses taken at another Argosy University campus must do so before or during the first year of enrollment at Argosy University/Dallas.

WRITING PROGRAM

The Writing Program was created in order to help students master the skills of writing psychological and research reports in an accurate, informational, and professional manner. All new students are required to complete a writing assessment at the time of orientation in order to evaluate their writing skills and needs. Based on the results of the writing assessment, students may be required to complete writing assignments, courses, or tutorials for no credit, in order to develop their skills.

An Academic Resource Center is available to all students for assistance with writing, research, and computer skills.

Master of Arts in Professional Counseling Program

PROGRAM OVERVIEW

The Master of Arts (M.A.) in Professional Counseling Program at Argosy University/Dallas is designed to prepare students for the practice of professional counseling. The program promotes the development of attitudes, knowledge, and skills essential to becoming thoughtful, skilled, and ethical professionals who can provide counseling services in a wide variety of government, community, and private settings. Graduates meet the academic requirements for one or more Texas state license exams.

Program Formats

Courses are offered weekdays, Saturdays, and online. Not all courses are offered at all times. Not all courses are offered online. Students must complete at least 50 percent of the required coursework (24 credit hours) in-residence.

Eligibility for Licensure

Graduates of the M.A. in Professional Counseling Program are eligible to pursue licensure in Texas as a Licensed Professional Counselor (LPC).

For more information about LPC licensure and application materials please contact:

Texas State Board of Examiners
of Professional Counselors
Texas Department of Health
1100 West 49th Street
Austin, Texas 78756-3183, USA

Email: lpc@tdh.state.tx.us
Telephone: 512.834.6658
Fax: 512.834-6789
www.tdh.state.tx.us/hcqs/plc/lpc/lpc_def.htm

With additional coursework, students are also eligible to pursue licensure in Texas as a Licensed Marriage and Family Therapist (LMFT). See the program chair for the M.A. in Professional Counseling Program for more information about meeting the academic requirements for licensure. For more information about LMFT licensure and application materials please contact:

Texas State Board of Examiners of Marriage
and Family Therapists
Texas Department of Health
1100 West 49th Street
Austin, Texas 78756-3183, USA

Email: mft@tdh.state.tx.us
Telephone: 512.834.6657
Fax: 512.834.6677
www.tdh.state.tx.us/hcqs/plc/mft.htm

Masters-level certification or licensure varies from state to state; students interested in pursuing licensure in states other than Texas should contact the state's department of professional regulation for information. The American Counseling Association (ACA) and the National Board for Certified Counselors (NBCC) frequently publish information on professional issues of importance to professional counselors, including licensure, on their web pages: www.counseling.org and www.nbcc.org.

Faculty Advisement

Students are assigned a faculty advisor upon admission to the M.A. in Professional Counseling Program. Advisors are available to discuss matters related to professional development and progress in the program. Students are strongly encouraged to consult with their advisors when they have questions and problems in these areas.

ADMISSIONS REQUIREMENTS

Students interested in applying to the M.A. in Professional Counseling Program must submit the following materials:

- Application for Admission Form
- Application fee (non-refundable)
- Two- to four-page essay describing career and professional goals, experience related to counseling and psychology, and interest in the areas of counseling and psychology.
- Current résumé
- Three completed Applicant Recommendation Forms, at least one should be an academic reference.
- Official transcripts from all post-secondary schools attended.
- TOEFL® scores (required for international applications only).

Applications will only be considered after all materials have been received. A personal interview with one or more faculty members may be required. The Admissions Committee makes all determinations regarding admission to the program. The Admissions Department notifies applicants of the Admissions Committee's decisions.

Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the first semester's tuition.

Students may enter the program in Fall (September), Spring (January), or Summer (May or June). Applications are accepted at any time.

Students applying to the M.A. in Professional Counseling Program should possess the following:

- Baccalaureate degree from a regionally accredited institution or appropriately certified foreign institution.
- Evidence of scholastic ability
- Demonstrated interest in the areas of counseling and psychology.
- Commitment to graduate study
- Good personal character
- A minimum TOEFL® of 213/550 is required for applicants whose native language is not English or who have graduated from an institution at which English is not the language of instruction.

Registering as a student-at-large (non-matriculated student) for the M.A. in Professional Counseling Program courses at Argosy University/Dallas in no way guarantees or implies admission to the M.A. in Professional Counseling Program. Courses passed with a grade of "B" or better may be applied toward the M.A. in Professional Counseling Program if a student-at-large matriculates through the normal application procedure. No more than 18 credit hours taken as a non-matriculated student can be applied toward the M.A. in Professional Counseling Program.

ENROLLMENT REQUIREMENTS

Once matriculated into the program, students must remain continuously enrolled for at least 3 credit hours per semester, Fall, Spring, and Summer, unless they formally request a leave of absence through the Student Services Department. Students are expected to remain enrolled full-time (at least 6 credit hours or in practicum) each semester, and should meet with their advisors if they are considering less than full-time enrollment.

Students must take Professionalization Group I (PC6011) and Professionalization Group II (PC6012) during their first Fall and Spring Semesters. These courses are only offered in residence, both Fall and Spring.

Three of the first four 3-credit hour courses must be taken in-residence. Students are strongly recommended to take their first four 3-credit hour courses within their first two semesters.

Satisfactory Academic Progress

Students must make satisfactory progress toward earning their degree by maintaining a grade point average (GPA) of 3.0 on a scale of 4.0. Students who receive a grade below “B-” in any course must repeat the course.

Students’ progress in the M.A. in Professional Counseling Program is formally evaluated after four 3-credit hour courses are completed. Students who receive two grades below “B-” in these first four courses, including a repeat of the same course, are not permitted to continue in the program.

Students must complete all coursework in a maximum time-frame of four years. Students who take an approved leave of absence will have four years plus the length of time they were on the approved leave of absence, not to exceed one year, to complete the program. Under special circumstances, students who take more than 48 credit hours may receive permission from the campus dean or program chair for the M.A. in Professional Counseling Program to take more than four years to do the extra coursework.

Students are required to complete 48 credit hours (39 credit hours of required courses and 9 credit hours of practicum and practicum seminar). The minimum amount of work that a student must complete each year following matriculation to successfully complete the program appears below:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	12 credit hours
End of Year Two	24 credit hours
End of Year Three	36 credit hours
End of Year Four	48 credit hours

GRADUATION REQUIREMENTS

Students who are admitted into the M.A. in Professional Counseling Program are responsible for completing the program requirements in effect at the time of their admission. However, Argosy University/Dallas retains the right to modify these requirements in accordance with the demands of the counseling profession.

To be eligible for graduation, students must:

- Complete 4 credit hours by the end of the fourth year of matriculation. The total credit hours must include:
 - 39 credit hours of required courses
 - 9 credit hours of practicum and practicum seminar
- Successfully complete the Counselor Competency Examination (CCE) and Comprehensive Examination.
- Have a grade point average of at least 3.0 on a scale of 4.0.
- Submission of a Petition to Graduate Form

Petition to Graduate

Argosy University/Dallas holds an annual commencement ceremony. All students who desire to graduate, even those who do not intend to participate in the annual commencement ceremony, must submit the appropriate program completion petition and fees to the Student Services Department.

Students who complete graduation requirements at other times during the year are recognized as graduated, receive a letter of completion, and are allowed to participate in the next graduation ceremony.

PROGRAM REQUIREMENTS

The Master of Arts in Professional Counseling Program requires the successful completion of 48 semester credit hours, distributed as follows: required courses, 39 credit hours; and practicum and practicum seminar requirements, 9 credit hours. In addition to these credit hour requirements, students must also successfully complete two semesters of Professionalization Group, the Counselor Competency Examination and the Comprehensive Examination.

Required Courses—Students Are Required to Take the Following

PC6501	Human Development: Lifespan (3)
PC6003	Abnormal Psychology (3)
PC6520	Research and Assessment (3)
PC6511	Social and Cultural Foundations of Counseling (3)
PC6300	Professional and Ethical Issues (3)
PC6200	Human Sexuality (3)
PC6000	Counseling Theory (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II ¹ (3)
PC6505	Group Counseling (3)
PC6700	Couples and Family Counseling ¹ (3)
PC6525	Individual Assessment ² (3)
PC6600	Lifestyle and Career Development (3)

Required Courses—39 Credit Hours

Professionalization Group Requirements— Students Are Required to Take the Following

PC6011	Professionalization Group I (0)
PC6012	Professionalization Group II (0)

Professionalization Group Requirements—0 Credit Hours

Practicum and Practicum Seminar Requirements— Students Are Required to Take the Following

PC6400	Practicum I (3)
PC6401	Practicum II (3)
PC6402	Practicum III (3)

Practicum and Practicum Seminar
Requirements—9 Credit Hours

Practicum and Practicum Seminars Requirements

Practicum are a required and essential part of counselor training. They provide students with the opportunity to practice and learn counseling and other professional skills under the guidance of an appropriately licensed supervisor. Practicum students apply their theoretical knowledge, implement and develop clinical techniques based on this knowledge, and develop the professional and personal attitudes important to counseling practice. All students enrolled in the practicum are concurrently enrolled in a practicum seminar.

Practicum Prerequisites

To begin practicum, students must be in good academic standing, have a minimum grade point average of 3.0 on a 4.0 scale, received permission from their advisors, and have successfully completed or waived the following courses:

Practicum Prerequisites—Students Must Have Completed the Following Prior to Beginning Practicum

PC6000	Counseling Theory (3)
PC6003	Abnormal Psychology (3)
PC6501	Human Development: Lifespan (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II (3)
PC6300	Professional and Ethical Issues (3)

No student may begin a practicum without being in the Professional Counseling Program for a minimum of three semesters. Students who are on academic probation are not allowed to participate in practicum or enroll in an additional practicum until they are returned to good academic standing. The campus dean or program chair M.A. of Professional Counseling Program has the discretion to make decisions on any probationary student who is beyond the first year of attendance.

The *Clinical Training Manual* available from the director of Clinical Training or the program chair of the M.A. of Professional Counseling Program describes the practicum process, procedures, and requirements in detail.

¹ *Counseling Skills I (PC6104)* is a prerequisite for this course.

² *Abnormal Psychology (PC6003)* is a prerequisite for this course.

Counselor Competency Examination Requirements

All M.A. of Professional Counseling Program students must successfully complete the Counselor Competency Examination (CCE). The CCE assesses basic counseling competencies, including the ability to manage a counseling session, conceptualize a case, and make recommendations for treatment. Students are evaluated on a tape of a counseling session, transcript, and a written document that includes a self-critique. The CCE is administered in the practicum seminars. However, passing the practicum seminar and practicum site evaluation do not guarantee a passing grade on the CCE. The CCE is graded “Pass,” “Pass with Revision,” or “Fail.” In the event that a student passes the CCE with revision, the practicum seminar leader develops a remediation plan with the student. All revisions must be completed within one semester of the original CCE. Additional information regarding registration, qualification, format, and dates of the exam are addressed in the Clinical Training Manual available from the director of Clinical Training or program chair of the M.A. in Professional Counseling Program.

Comprehensive Examination Requirements

All M.A. in Professional Counseling Program students are required to successfully complete a Comprehensive Examination. The knowledge tested by the exam covers all material from all M.A. in Professional Counseling Program courses. The Comprehensive Examination is generally held twice a year in June and December. Students must have successfully completed all required coursework, with the exception of practicum, and be in good standing to be eligible to take the Comprehensive Exam. Additional information regarding registration, qualification, format, and dates of the exam are available from the director of Clinical Training or the program chair of the M.A. in Professional Counseling Program.

Students are allowed to take the Comprehensive Examination a total of three times. Students who fail the Comprehensive Exam receive information from the program chair concerning their performance on the examination and assistance from faculty in acquiring experiences and learning aimed at enabling them pass the exam.

COURSE/CREDIT TRANSFER POLICIES

Transfer of Courses/Credit to the Master of Arts in Professional Counseling Program From an Institution Other Than Argosy University

Students who have completed graduate coursework at another institution may petition for transfer of courses to the M.A. in Professional Counseling Program. A maximum of 15 credit hours may be transferred. For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years prior to enrollment at Argosy University/ Dallas, unless the student can present evidence of ongoing work experience or continuing education in that area.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited institution. In the case of an institution outside of the United States, the appropriate state or national accreditation is required.
- The course submitted for transfer of a 3-credit hour course must itself be at least 3-credit hours.
- The student must have earned a grade of “B” or above in the course.
- Practicum and Professional and Ethical Issues (PC6300) are not eligible for transfer.
- Courses are accepted for transfer at the discretion of program faculty.

All course transfer requests must be submitted to the Student Services Department before or during the first year of enrollment in the program. Transfer Request Forms are available from the Student Services Department. The transfer request must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and work samples.

**Transfer of Courses/Credit to the
Master of Arts in Professional Counseling Program
From an Another Argosy University Campus**

Students who transfer from one Argosy University campus to another may receive credit for a course taken at the original campus, if the course is identical to the one offered at the transfer campus. In cases where the course is similar but not identical, the campus has the option to review for approval or denial. Students at Argosy University/Dallas who wish to submit course transfer requests for courses taken at another Argosy University campus must do so before or during the first year of enrollment at Argosy University/Dallas.

Doctor of Psychology in Clinical Psychology Program

PROGRAM OVERVIEW

The Doctor of Psychology in Clinical Psychology Program (Psy.D.) has been designed to educate and train students to function effectively as clinical psychologists. To ensure that students are adequately prepared, the curriculum provides for the meaningful integration of theory, training, and practice. The Psy.D. in Clinical Psychology Program at Argosy University/Dallas emphasizes the development of knowledge, skills, and attitudes essential to the training of clinical psychologists who are committed to the ethical provision of quality services. Specific objectives of the program include the following:

- The preparation of practitioners of professional psychology capable of ethical delivery of effective diagnostic and therapeutic services to clients in need of such treatment.
- The preparation of practitioners of professional psychology who understand the biological, psychological, and sociocultural bases of human functioning.
- The preparation of practitioners of professional psychology able to assume leadership positions, to work with other disciplines, and to provide training for mental health professionals in healthcare and other organizational systems.
- The preparation of practitioners of professional psychology able to contribute to, evaluate, and use the existing and evolving body of knowledge and methods in the practice and science of psychology to enhance the applications of psychology.
- To promote respect for, and understanding and tolerance of, human diversity, and to help students acquire appreciation of and skill in providing professional psychological services to diverse clients.

CLINICAL TRAINING OVERVIEW

Clinical training involves the supervised out-of-class contact of students with a clinical population. Through this contact, students apply their theoretical knowledge, implement clinical techniques based on this knowledge, and develop the professional and personal attitudes important to the identity of a psychologist. By the end of clinical training, Argosy University/Dallas students possess effective assessment and intervention skills, and practice in a highly ethical manner.

During their clinical training, students advance progressively through more challenging levels of training. At each level, a student's progress is measured using multiple tools and assessed by several faculty members and field supervisors.

ADMISSIONS REQUIREMENTS

The application process for admission into the Psy.D. in Clinical Psychology Program requires the submission of all materials that will enable the Admissions Committee to verify the applicant's academic qualifications to enroll at a graduate professional school. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective mental health professional, material also is required to help determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate.

Individuals applying for admission to the Psy.D. in Clinical Psychology Program must submit the following materials:

- Application for Admission Form
- Application fee (non-refundable)
- Personal statement with self-appraisal of qualifications for the profession.
- Current résumé or curriculum vitae
- Three completed Applicant Recommendation Forms
- Official transcripts from all post-secondary schools attended.
- GRE scores (recommended, but not required)

After reviewing each applicant's qualifications, the school will notify applicants if they have been invited for a personal interview with faculty members. Subsequent to the interview, the Admissions Committee will make a determination regarding admission to the program. The director of Admissions will notify all applicants of the Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable \$200 deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Applicants must have graduated with a baccalaureate or advanced degree from a regionally accredited institution of higher education or an appropriately certified foreign institution.

Applicants are expected to have a minimum GPA of 3.25 on a scale of 4.0, or the equivalent, for at least one of the following:

- Cumulative coursework
- Junior/senior coursework
- Coursework in psychology
- Highest degree attained

Prerequisites for Admission

Applicants should have completed the following five foundation courses, or their equivalents, at the undergraduate or graduate level:

Students Must Have Completed the Following Prior to Admission or by the End of the First Year

PS4410	Maladaptive Behavior and Psychopathology (3)
PSY101	General Psychology (3)
PSY361	Personality Theories (3)
PSY210	Statistics (3)
–or–	
PSY302	Research Methods (3)
PSY102	Tests and Measures (3)
–or–	
PSY415	Psychological Assessment (3)

These courses provide a foundation for the required curriculum and offer perspectives and information that complement those of the clinical psychology program. Students who have not completed these courses prior to admission must do so no later than the end of the first year of enrollment. Students may not be eligible to register for certain courses in their program for which one or more of the foundation courses serve as prerequisites.

Argosy offers online courses in all of the above subject areas. Students who have completed one or more Foundation courses after being admitted to the program must submit, to the Student Services Department, an official transcript documenting their completion.

Application Deadlines

Application Deadline for Fall Admission

January 15	Priority deadline
May 15	Final deadline (applications may be accepted after this date dependent on space availability)

Application Deadline for Spring Admission

November 15	Final deadline ¹
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Application Deadline for Summer Admission

April 1	Final deadline ¹
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¹ Applicants for Spring and Summer Semesters should be aware that, due to succession of courses, course selection may be limited.

Deferral Policy

An applicant admitted to Argosy University/Dallas who finds that pressing and unforeseen circumstances prevent matriculation during the semester for which he or she was admitted, may request a deferral of admission for up to one year. Deferrals are not automatic. A student who wishes to request a deferral should send a letter to the Admissions Department indicating the special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter. If deferral is granted, an additional \$200 non-refundable deposit is required, for a total deposit of \$400.

ENROLLMENT REQUIREMENTS

Matriculated students must be continuously enrolled in the Psy.D. in Clinical Psychology Program from the time of matriculation through graduation with the following exceptions:

- Students participating in a required internship.
- Students on an approved leave of absence are not required to register.

Students who do not register for the current semester, or who do not return from a leave of absence at the specified time, will be considered withdrawn from the program.

In order to complete the doctorate in the allowed time (seven years), all doctoral students who have not transferred in graduate credit should enroll for the equivalent of at least 9 credit hours in the Fall and Spring Semesters and 3 credit hours in the Summer, except during and after internship. No pre-internship doctoral students should take less than the equivalent of 6 credit hours per semester except those students who have fewer than 6 credit hours of required coursework to take prior to internship.

Satisfactory Academic Progress

Students must make satisfactory progress toward their degree by maintaining a GPA of 3.0 (on a scale of 4.0). Students must complete the program within seven years after matriculation, with all coursework and practicum completed by the end of the fifth year and the Clinical Research Project completed by the end of the sixth year.

Students taking an approved leave of absence will have the maximum time-frame for completion of the program extended for the length of the leave period, up to a period of one year. The leave period will not be counted in the determination of the student's year in the program.

Students are required to complete 90 credit hours within the incremental maximum time-frame requirements listed below:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	15 credit hours
End of Year Two	30 credit hours
End of Year Three	45 credit hours
End of Year Four	60 credit hours
End of Year Five	75 credit hours
End of Year Six	90 credit hours, including Clinical Research Project
End of Year Seven	90 credit hours and internship

Students who receive a grade below "B-" in a core course must retake this course no later than the end of the next calendar year. Core courses in the Psy.D. in Clinical Psychology Program include all courses except electives, which need not be re-taken unless a grade of "F" is received.

Students who receive an "F" in an elective course may either re-take the same course or substitute another elective in order to satisfy the credit hour requirement for the program. However, it is in the student's best interest to re-take the same course, since the original grade of "F" is not used to calculate the cumulative grade point average.

GRADUATION REQUIREMENTS

To be eligible for graduation, students in the Psy.D. in Clinical Psychology Program must successfully complete the following:

- 90 credit hours of coursework (including 12 credit hours of practicum and practicum seminar and 3 credit hours of the Clinical Research Project)
- Clinical Comprehensive Examination
- Clinical Evaluation Competency
- One-year approved internship
- Clinical Research Project

PROGRAM REQUIREMENTS

The Psy.D. in Clinical Psychology Program requires the successful completion of 90 credit hours distributed as follows: psychology foundations: basic science/psychology requirements, 15 credit hours; human development requirements, 3 credit hours; psychopathology requirements, 6 credit hours; assessment requirements, 9 credit hours; statistics and research methods requirements, 6 credit hours; clinical interventions and psychotherapy requirements, 24 credit hours; ethics and professional conduct requirements 3 credit hours; elective requirements, 9 credit hours; practicum and practicum seminar requirements, 12 credit hours; and Clinical Research Project requirements, 3 credit hours. In addition to these credit hour requirements, students must successfully complete the Comprehensive Examination, the Clinical Evaluation Competency, the Professional Qualifying Examination, and a one-year internship.

Psychology Foundations: Basic Science/Psychology Requirements— Students Are Required to Take the Following

- PP7000 History and Systems (3)
PP7050 Physiological Psychology (3)
PP7040 Cognition and Affective Processes (3)
PP7060 Social Psychology (3)
PP8645 Introduction to Neuropsychology (3)
-

Psychology Foundations Requirements—15 Credit Hours

Human Development Requirements— Students Are Required to Take the Following

- PP7010 Lifespan Development (3)
-

Human Development Requirements—3 Credit Hours

Psychopathology Requirements— Students Are Required to Take the Following

- PP7300 Psychopathology I (3)
PP7301 Psychopathology II (3)
-

Psychopathology Requirements—6 Credit Hours

Assessment Requirements— Students Are Required to Take the Following

- PP7370 Cognitive Assessment (3)
PP7371 Objective Personality Assessment (3)
PP7372 Projective Personality Assessment (3)
-

Assessment Requirements—9 Credit Hours

Statistics and Research Methods Requirements— Students Are Required to Take the Following

- PP7200 Statistics and Research Methods I (3)
PP7201 Statistics and Research Methods II (3)
-

Statistics and Research Methods Requirements—6 Credit Hours

Clinical Interventions and Psychotherapy Requirements— Students Are Required to Take the Following

- PP8035 Basic Intervention Skills (3)
PP8030 Psychodynamic Theory and Psychotherapy (3)
PP8010 Cognitive Behavioral Theory and Therapy (3)
PP8020 Person-Centered and Experiential Psychotherapy (3)
PP7340 Assessment and Treatment of Diverse Populations (3)
PP8060 Group Psychotherapy (3)
PP8050 Family and Couples Therapy (3)
PP7359 Intro to Clinical Psychopharmacology and Substance Abuse (3)
-

Clinical Interventions and Psychotherapy Requirements—24 Credit Hours

Ethics and Professional Conduct Requirements— Students Are Required to Take the Following

- PP7110 Professionalization Group I (0)
PP7111 Professionalization Group II (0)
PP7100 Professional Issues: Ethics, Conduct and Law (3)
-

Ethics and Professional Conduct Requirements—3 Credit Hours

**Electives Requirements—
Students Are Required to Take the Following**

Nine hours of elective credit are available for advanced general studies or specialization areas. All students will be required to take three credits of coursework that qualify as advanced interventions and three credits of coursework that focus on special populations.

Electives Requirements—9 Credit Hours

**Practicum and Practicum Seminar Requirements—
Students Are Required to Take the Following**

PP8201 Practicum I (3)
PP8202 Practicum II (3)
PP8203 Practicum III (3)
PP8204 Practicum IV (3)

Practicum and Practicum Seminar
Requirements—12 Credit Hours

**Clinical Research Project Requirements—
Students Are Required to Take the Following**

PP8501 Clinical Research Project (3)

Clinical Research Project Requirements—3 Credit Hours

**Internship Requirements—
Students Are Required to Take the Following**

PP8900 Internship (0)

Internship Requirements—0 Credit Hours

Professionalization Group Requirements

During the first year, students participate in weekly Professionalization Groups that focus on topics related to professional psychology. Through readings and discussions led by a faculty member, students begin to develop professional identities and become familiar with current issues in clinical psychology. The groups provide a comfortable environment in which students can freely exchange concerns, questions, and issues relevant to their studies and their future careers.

Practicum and Practicum Seminar Requirements

The practicum provides opportunities for students to gain clinical field training by working under supervision with a clinical population in a mental health delivery system. The practicum are an essential part of clinical training, and all students are required to participate in the practicum experience.

Doctoral students in clinical psychology usually participate in practicum and practicum seminars during their third and fourth years of study. Each practicum requires a minimum of 600 hours (approximately 20 hours per week) of clinical training. One half of the practicum hours should be in direct client contact. The practicum/seminar carries 3 credit hours per semester, or 6 credit hours per academic year. Some practicum sites require placement for twelve months. All Argosy University/Dallas students enrolled in practicum meet in a weekly 1.25-hour practicum seminar led by a faculty member. A practicum may not be in a student's place of employment, nor are practicum requirements waived.

All students placed on practicum are covered by professional liability insurance, purchased through the school. This coverage is mandatory even if the student is otherwise insured. Payment for insurance coverage is made through the Student Services Department at the time of practicum registration.

Students are expected to demonstrate mastery of the necessary psychological knowledge base, learn basic clinical assessment and intervention skills, and demonstrate appropriate professional attitudes throughout the practicum. Evaluation of student progress will be based on these criteria.

Students may not register for two practicum simultaneously. Students may not repeat any practicum site for a second year, except as advanced practicum. Students may not register for practicum seminar for a second year with the same practicum seminar instructor.

Students should refer to the *Clinical Training Manual* for more information on practicum requirements.

Clinical Evaluation Competency Requirements

The Clinical Evaluation Competency (CEC) is designed to ensure students are adequately prepared for sequential progression through the clinical practicum in a developmental hierarchy working toward internship and independent practice.

The CEC ensures students are prepared to demonstrate their theoretical knowledge, applied clinical skills, and professional attitudes in supervised clinical field training. Faculty and independent field supervisors assess student's clinical skills in a variety of areas including ability to manage an intake interview, arrive at an accurate diagnosis, formulate a case conceptually, make appropriate treatment recommendations, and provide ethical psychotherapy.

These and other objectives are evaluated through three components of the CEC. The three components are as follows:

- Clinical Practicum Evaluations
- Clinical Practice Modules
- Professional Qualifying Examination (ProQual)

Students should refer to the *Clinical Evaluation Competency* document for more detail information.

Professional Qualifying Examination

The Professional Qualifying Examination requirement is met by successfully completing a written task and an oral examination. The written portion is a conceptual work designed to allow the student the opportunity to assimilate a wide range of theoretical and clinical issues into an integrated theoretical and practical clinical orientation. The oral examination is designed to allow the faculty to evaluate the student's clinical skills directly. The purpose of the Professional Qualifying Examination is to evaluate the student's ability to apply their clinical orientation to a case vignette that is representative of situations encountered in clinical practice. Furthermore, the Professional Qualifying Examination focuses on the student's ability to conceptualize a case, explore differential diagnosis issues, formulate an appropriate treatment plan, address diversity issues, confront safety issues, and answer questions regarding ethics, laws, and other relevant issues.

Clinical Comprehensive Examination Requirements

All doctoral students are required to complete a written Clinical Comprehensive Examination (CCE). For Psy.D. in Clinical Psychology students, the successful passage of this examination marks the official acceptance of the student as a doctoral candidate. The examination requires students to integrate material from courses and practicum by demonstrating mastery and organization of the material in a coherent and logical manner.

Students must have completed successfully all prerequisite coursework to be eligible to sit for the Clinical Comprehensive Exam. (For a list of prerequisite coursework, please refer to the *Clinical Training Manual*.) Furthermore, the student must be in good standing with a GPA of 3.0 or higher.

Students must successfully complete the CCE before applying for internships. Intention to sit for the exam must be declared in the Spring Semester prior to the August offering. Students who are unable to pass the CCE will receive information concerning their performance, as well as assistance in constructing addition experiences and instruction enabling them to pass this requirement. The CCE may be re-taken twice.

Clinical Research Project Requirements

Each doctoral student is required to develop a Clinical Research Project (CRP) as a requirement for graduation. The CRP is intended to provide a student with an opportunity to deepen his/her knowledge and thoughts about a particular clinical area, to demonstrate the ability to analyze methodological issues, and to produce an original piece of scholarly work in the field of Clinical Psychology.

The philosophy of the Psy.D. in Clinical Psychology Program faculty with respect to research, research skills, and the CRP is consistent throughout the program.

In our practitioner-scholar model, students are expected to understand research and use research findings as a primary resource to inform their clinical work. They are expected to read current research articles and understand the methods and statistics, draw appropriate conclusions from research, and critique research in terms of internal and external validity. These skills are important and necessary when integrating information in the field and, more generally, in being a qualified clinical psychologist. Students are not expected to be involved in conducting and publishing large-scale scientific studies. They may, however, be involved in case studies, evaluation research, and qualitative research.

Projects acceptable for the CRP include a broad range of qualitative and quantitative methods. Students should refer to the Clinical Research Project Manual for complete information concerning the requirements and process for completing the CRP.

Registration for Clinical Research Project

Students must register for a minimum of 3 credit hours of CRP lasting from one to three semesters. Students must be registered for CRP when their proposal is defended, while they are using faculty committee time and Argosy University resources, and when the final project is defended. If the CRP has not been successfully defended after completion of 3 credits hours, students must register continuously for 1 credit hour of CRP per semester until completion. The CRP must be complete and defended prior to beginning internship.

Internship Requirements

All doctoral students are required to complete an Argosy University/Dallas-approved internship. This intensive and supervised experience is essential for giving greater breadth and depth to the student's overall clinical experience, and is required for licensure as a psychologist in the state of Texas. Typically, full-time students will begin the internship during their fifth year of enrollment. Meetings held each Spring Semester provide a comprehensive overview of the policies, procedures, and requirements of the internship. To be eligible to begin internship, students must be in good standing and must have completed all program requirements, including successful completion of:

- Clinical Evaluation Competency
- Clinical Comprehensive Examination
- All coursework, with no "Incomplete" grades
- Clinical Research Project (CRP)

Students should refer to the *Clinical Training Manual* for more detailed internship requirements.

**RECOMMENDED COURSE SEQUENCE FOR
THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM**

Student progress through the program is intended to be sequential. Certain courses are offered to first-year students to provide a theoretical and practical foundation for courses to follow in subsequent years. Certain advanced courses also require the student to have the background of more basic courses in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before registration for that course can be considered official.

Year One

Fall Semester	Spring Semester	Summer Semester
PP7300 Psychopathology I (3)	PP7301 Psychopathology II (3)	PP7371 Objective Personality Assessment (3)
PP8035 Basic Intervention Skills (3)	PP7330 Cognitive Assessment (3)	PP8050 Family and Couples Therapy (3)
PP7010 Lifespan Development (3)	PP8020 Person-Centered and Experiential Psychotherapy (3)	PP7100 Professional Issues: Ethics, Conduct and Law (3)
PP7110 Professionalization Group I (0)	PP7111 Professionalization Group II (0)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP7372 Projective Personality Assessment (3)	PP8645 Introduction to Neuropsychology (3)	PP7000 History and Systems (3)
PP7050 Physiological Psychology (3)	PP8202 Practicum II (3)	PP7359 Introduction to Clinical Psychopharmacology and Substance Abuse (3)
PP8201 Practicum I (3)		

Year Three

Fall Semester	Spring Semester	Summer Semester
PP7340 Assessment and Treatment of Diverse Populations (3)	PP7060 Social Psychology (3)	PP8010 Cognitive Behavioral Theory and Therapy (3)
PP7200 Statistics and Research Methods I (3)	PP7201 Statistics and Research Methods II (3)	PP8060 Group Psychotherapy (3)
PP8203 Practicum III (3)	PP8204 Practicum IV (3)	

Year Four

Fall Semester	Spring Semester	Summer Semester
PP7040 Cognition and Affective Processes (3)	Elective 2 (3)	Elective 3 (3)
PP8030 Psychodynamic Theory and Psychotherapy (3) Elective I (3)	PP8501CRP (3)	

Year Five

Fall Semester	Spring Semester	Summer Semester
PP8900 Internship (0)	PP8900 Internship (0)	PP8900 Internship (0)

APPLICATION TO THE DOCTOR OF PSYCHOLOGY PROGRAM IN CLINICAL PSYCHOLOGY FROM THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY OR PROFESSIONAL COUNSELING PROGRAMS

A student enrolled in M.A. in Clinical Psychology or Professional Counseling Program is eligible to apply for admission to the Psy.D. in Psychology in Clinical Program if he/she has fulfilled the following requirements:

- The student must be in good standing in the master's program in which she/he is enrolled.
- The student must have an overall GPA at Argosy University/Dallas of 3.00 or better.
- The student must have completed a minimum of two full-time semesters (minimum of 18 credit hours) of master's coursework.
- The student must have successfully completed all five foundation courses in psychology prior to the anticipated date of enrollment in the Psy.D. in Clinical Psychology Program.

The following application materials are required:

- Application for Admission Form (fee waived for current Argosy University/Dallas students).
- Personal statement.
- Current résumé
- Three completed Applicant Recommendation Forms; at least one recommendation must be from an individual who is not a faculty/staff member at Argosy University/Dallas.
- Current Argosy University/Dallas transcript (Admissions Department will request).

After all materials have been submitted, an in-person interview with two clinical faculty members will be scheduled, excluding the student's advisor or faculty members who have provided a recommendation for the student. If admitted, the student will matriculate into the Psy.D. in Clinical Psychology Program at the beginning of the next semester.

COURSE/CREDIT TRANSFER POLICIES

Transfer of Courses/Credit into the Psy.D. in Clinical Psychology Program From an Institution Other Than Argosy University

Students who have completed graduate coursework at another institution may petition for transfer of courses in the doctoral program up to a maximum of 27 credit hours (nine courses). For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years prior to enrollment at Argosy University/Dallas, unless the student can present evidence of ongoing work experience or continuing education in that area.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited institution. In the case of an institution outside of the United States, the appropriate state or national accreditation is required.
- The course submitted for credit transfer of a 3-credit hour course must itself be at least 3 credit hours.
- The student must have earned a grade of "B" or above in the course.
- Practicum, practicum seminars, Professionalization Groups, assessment, research methods and ethics courses are not eligible for transfer.

All course transfer requests must be submitted to the Student Services Department before or during the first year of enrollment in the program. Transfer Request Forms are available from the Student Services Department. The Transfer Request Form must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and/or work samples. The request will be reviewed and a decision rendered within four weeks of the request. If approved, the transferred course and credits will appear on the student's transcript as a "transfer course" under the corresponding course number and title.

WRITING PROGRAM

The Writing Program was created in order to help students master the skills of writing psychological and research reports in an accurate, informational, and professional manner. All new students are required to complete a writing assessment at the time of orientation in order to evaluate their writing skills and needs. Based on the results of the writing assessment, students may be required to complete writing assignments, courses, or tutorials for no credit, in order to develop their skills.

An Academic Resource Center is available to all students for assistance with writing, research, and computer skills.

Schedule of Tuition and Fees

The following schedule of tuition and fees will become effective September 1, 2004. Argosy University reserves the right to add or change any of the fees or charges listed below at any time without prior written notice.

TUITION

Business Programs	Cost Per Credit Hour
Master of Business Administration (M.B.A.) Program	475.00
Psychology Programs	
Bachelor of Arts (B.A.) in Psychology Degree Completion Program	380.00
Master of Arts (M.A.) in Clinical Psychology Program	750.00
Master of Arts (M.A.) in Professional Counseling Program	475.00
Doctor of Psychology (Psy.D.) in Clinical Psychology Program	750.00

TRAINING AND PROGRAM FEES

Psychology Program Fees	Cost Per Semester
Internship Fee	\$ 475.00
Professional Liability Insurance (required for all clinical training/practicum/internships)	20.00
Professionalization Group Fee	
Master of Arts (M.A.) in Clinical Psychology Program	750.00
Master of Arts (M.A.) in Professional Counseling Program	475.00
Doctor of Psychology (Psy.D.) in Clinical Psychology Program	750.00
Clinical Psychology Program Fees	
Testing Resource Fee (added to first testing course)	100.00

OTHER NON-REFUNDABLE STUDENT CHARGES

Item	Cost
Application for Admission Fee ¹	\$ 50.00
Course Add/Drop Fee ²	50.00
Enrollment Deposit	
Bachelor of Arts (B.A.) in Psychology Degree Completion Program	100.00
Master of Arts (M.A.) in Clinical Psychology Program	200.00
Master of Arts (M.A.) in Professional Counseling Program	150.00
Doctor of Psychology (Psy.D.) in Clinical Psychology Program	200.00
Graduation Fee ³	150.00
Installment Plan Fee (per semester)	35.00
Late Registration Fee	50.00
Late Payment Fee	25.00
Returned Check Fee	35.00
Transcript Fee	No Charge
Express Transcript Fee ⁴	20.00
Student Activity Fee (per semester) ⁵	25.00
Library Fee	25.00

¹ Non-refundable, except in California.

² Students who elect to change their schedule after registration may do so by completing a Course Add/Drop Request Form. The Course Add/Drop Fee is assessed for each request form submitted to the Student Services Department. Multiple changes may be submitted on one form.

³ A Graduation Fee is assessed to all degree-seeking students upon completion of their program of study and prior to the receipt of their diploma.

⁴ An Express Transcript Fee is charged for transcripts requested to be sent via an overnight carrier.

⁵ Students enrolled in no greater than one credit hour each semester are exempt from the Student Activity Fee.

Faculty Descriptions

CORE FACULTY

Jeb Egbert, Ed.D.

Texas A&M
President

Abby Calisch, Psy.D., ATR-BC

Illinois School of Professional Psychology
Faculty in Graduate Psychology

Dan Clement, Ph.D.

Southwestern Baptist Theological Seminary
Faculty in Graduate Psychology

John W. Davis, Ph.D.

University of North Texas
Academic Department Head, Business

Judy Embry, Ph.D.

University of North Texas
Faculty in Graduate Psychology

Barry Grant, Ph.D.

Northwestern University
Faculty in Graduate Psychology

Kelley Haynes, Psy.D.

Alliant University
Faculty in Graduate Psychology

Marilyn Kissinger, Ph.D.

The University of Kansas
Faculty in Graduate Psychology

Mark Matthews, Ph.D.

Biola University
*Faculty in Graduate Psychology and
Director of Clinical Training*

Randy Noblitt, Ph.D.

University of North Texas
Faculty in Graduate Psychology

Vincent Ramos, Ph.D.

Texas A&M
*Academic Department Head, Psychology,
and Associate Professor*